

**TAGAPAGTAGUYOD  
NG  
PAG-ASA**

Volunteers are the unsung and unnamed heroes who help build and empower the nation. Their compassion and selfless service to the underprivileged communities ignite hope and serve as indispensable tools in our journey towards progress and sustainability.



**Sali na!**

**SEARCH for  
OUTSTANDING  
VOLUNTEERS**

2015 

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REPUBLIC OF THE PHILIPPINES  
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY  
**PHILIPPINE NATIONAL VOLUNTEER  
SERVICE COORDINATING AGENCY**

## **GUIDELINES ON THE SEARCH FOR OUTSTANDING VOLUNTEERS 2015**

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### **I. PURPOSE**

The Search for Outstanding Volunteers (SOV) aims to highlight the exemplary performance and dedication to service of Filipino volunteers in helping people and communities and recognize the role of volunteerism in development and nation-building.

### **II. COVERAGE**

The Search is open to the following individuals and organizations currently providing volunteer assistance in the Philippines:

1. Individuals of Filipino citizenship;
2. Filipino or local chapters of foreign/international non-profit organizations; and
3. Filipino or local chapters of foreign/international corporate organizations.

### **III. DEFINITION OF TERMS**

For purposes of the Search, the following definitions shall be used:

- a) Volunteer refers to individual/s who for reasons arising from their socio-developmental, business and corporate orientation, commitment or conviction, contribute time, service and resources, whether on full-time or part-time basis to a just and essential social development cause, mission or endeavour in the belief that their activity is mutually meaningful and beneficial to public interest as well as to themselves.
- b) Non-Profit refers to non-stock, non-profit, non-government organization/s, including academic institution/s that implement volunteer program/s by mobilizing and engaging volunteers to provide services and assistance in socio-economic, humanitarian, civic and cultural development activities.
- c) Corporate refers to companies that implement volunteer program/s either as a component of Corporate Social Responsibility (CSR) or initiated and supported by the employee group, where employees are mobilized and engaged to volunteer their time, skills and resources for socio-economic, humanitarian, civic and cultural development activities.

### **IV. TYPES AND CATEGORIES OF AWARDS**

#### **1. National Outstanding Volunteer Award**

The award is conferred to an individual or organization for outstanding volunteer service that has made a significant contribution to uplifting the lives of people and communities served.

### Individual

- Youth
- Adult

### Organization

- Non-Profit
- Corporate

## **2. Volunteer Lifetime Achievement Award**

The award is conferred to an individual or organization for consistent and outstanding volunteer service and whose achievement is regarded as an inspiration and role model in the field of volunteerism.

## **V. QUALIFICATIONS FOR NOMINATION**

### **1. National Outstanding Volunteer Award**

#### **1.1. Individual**

- Must be fifteen (15) to thirty (30) years old for the youth category and at least thirty-one (31) years old for the adult category at the time of submission of nomination;
- Has been providing volunteer assistance consistently for at least three (3) years for the youth category and at least five (5) years for the adult category at the time of submission of nomination;
- A member of a volunteer organization or institution registered with the Securities and Exchange Commission (SEC) or PNVSCA or other duly recognized accrediting government institution; or recognized as a volunteer by the local government, local institution or community being provided with volunteer services; and
- Has not been found guilty of crime or offense involving moral turpitude.

#### **1.2. Organization**

- Has been providing volunteer assistance consistently for at least five (5) years for the non-profit category and at least three (3) years for the corporate category at the time of submission of nomination; and
- Registered with the Securities and Exchange Commission (SEC) or PNVSCA or other duly recognized accrediting government institution; or recognized as a volunteer organization by the local government, local institution or community being provided with volunteer services.

### **2. Volunteer Lifetime Achievement Award**

- Has been engaged in consistent volunteering activities for at least twenty five (25) years;
- Has been a recipient of regional, national or international awards in relation to volunteerism; and

- Has not been found guilty of crime or offense involving moral turpitude, in the case of individual nominees.

## **VI. CRITERIA FOR EVALUATION**

### **A. National Outstanding Volunteer Award**

#### **1.1. Individual**

- *Qualities of the Volunteer* – Motivation, behavioral attributes, character and integrity.
- *Performance* – Volunteer activities, innovative volunteering practice/s, and promotion of volunteerism.
- *Outputs and/or Outcomes* – Benefits, relevance, effectiveness, sustainability and replicability of volunteer assistance.

#### **1.2. Organization**

- *Qualities of the Organization* – Organizational culture and policy, volunteer program and volunteer management system.
- *Performance* – Volunteer activities, innovative volunteering practice/s, and promotion of volunteerism.
- *Outputs and/or Outcomes* – Benefits, relevance, effectiveness, sustainability and replicability of volunteer assistance.

### **B. Volunteer Lifetime Achievement Award**

Role model in promoting and advocating volunteerism and active citizenship through positive examples and best practices adopted and emulated by partners and stakeholders.

## **VII. SEARCH AND NOMINATION PROCESS**

1. The Regional Search Committees (RSCs) are constituted to proactively search and nominate qualified candidates to the award.
2. Nomination forms may be downloaded at [www.pnvzca.gov.ph](http://www.pnvzca.gov.ph) or may be obtained from the following agencies:
  - PNVSCA
  - NEDA Regional Offices
  - Regional Planning & Development Office - Autonomous Region in Muslim Mindanao

The completed nomination forms must be submitted to the respective RSC that covers the area where the volunteer or volunteer organization is based. Deadline for submission of nominations is on 30 June 2015.

3. The RSC shall submit the documentation of the nominees to the SOV-National Selection Committee (NSC) on or before 30 August 2015.

### **VIII. PROHIBITION AND EXCLUSIONARY PROVISIONS**

1. Self-nomination is not allowed.
2. Nominees who did not qualify for the national award may be re-nominated.
3. National awardees of previous years are no longer eligible to be nominated except for the Volunteer Lifetime Achievement Award.
4. Members of the NSC are not eligible to nominate.

### **IX. CONFERMENT OF AWARDS**

The recognition ceremony will be held in Manila in December 2015 during the celebration of the National Volunteer Month.

National awardees based outside Metro Manila shall be provided round-trip transportation and accommodation for their attendance in the awarding ceremony.