



**NATIONAL TRANSMISSION CORPORATION**  
 CORPORATE SERVICES GROUP  
 TransCo Annex Bldg., Diliman, Quezon City  
 Tel. Nos. 902-1521  
 Fax No. 914-6209

**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM  
 (SHOPPING)**

**REFERENCE NO.: GSD-16-94444(ECA)**

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FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at ADMINISTRATION OFFICE, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

**QUOTE CLOSING DATE/TIME: FEBRUARY 19, 2016/3:00 P.M.**

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (ecarganoza@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises TWO (2) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

**ROSSANA F. PAGUIO**

Manager, General Services Division

**NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED**

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1	<b>COMPACT DISC, REWRITABLE</b> 700 MB/80 MIN, W/ INDIVIDUAL PLASTIC CASE <b>BRAND:</b> _____	200 PC	₱4,800.00		
2	<b>COMPACT DISC, RECORDABLE</b> 700 MB/80 MIN, W/ INDIVIDUAL PLASTIC CASE <b>BRAND:</b> _____	200 PC	₱3,000.00		
3	<b>ENVELOPE, MAILING, W/ LETTERHEAD</b> WHITE BOND, 4 1/8" (106 MM) W X 9 1/2" (242 MM) L, 500 PCS/BOX	5000 PC	₱15,000.00		
4	<b>FOLDER, MOLAR FILE</b> VERTICAL W/ MECHANISM, 9" W X 15" L, 3" CAPACITY, GREEN, W/ TRANSCO LOGO	400 PC	₱34,000.00		
5	<b>STAND, MAGAZINE</b> HARD BOARD, 5" W, 15" L, 10" H, DARK GREEN	100 PC	₱8,200.00		
6	<b>BOARD, COVER</b> A4 SIZE (210 MM W X 297 MM L), YELLOW, 100 SHTS/REAM	15 REAM	₱4,050.00		
7	<b>BOARD, COVER</b> A4 SIZE (210 MM W X 297 MM L), BLUE, 100 SHTS/REAM	15 REAM	₱4,050.00		

8	<b>BINDER, SPIRAL</b> 1" DIA, 44" L, BLACK	100 PC	₱1,156.37		
9	<b>TAPE, DOUBLE SIDED</b> 12 MM, 10 M L, THIN <b>BRAND:</b> _____	50 ROLL	₱850.00		

TOTAL AMOUNT (VAT EXCLUSIVE) \_\_\_\_\_  
ADD: APPLICABLE VAT ( \_\_\_% ) \_\_\_\_\_  
TOTAL NET AMOUNT (VAT INCLUSIVE) \_\_\_\_\_

**NOTE** : ALTERNATE OFFERS ARE NOT ALLOWED  
Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.  
**SPECIAL INSTRUCTION:** Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

**FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):**

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE  
(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)
- DELIVERY PERIOD: ( ) 7 CALENDAR DAYS ( ) \_\_\_\_\_
- DELIVERY POINT: TRANSCO-HO WAREHOUSE, DILIMAN, Q.C.  
C/O M. T. JAVILLO
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY AND  
SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: \_\_\_\_\_

**OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:**

1. Product brochures/catalog/technical reference.
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer.
3. Certificate of PhilGEPS Registration.

**TRANSCO TERMS ACCEPTED:** \_\_\_\_\_  
(SIGNATURE AND DATE)

\_\_\_\_\_  
(NAME AND DESIGNATION)

\_\_\_\_\_  
(NAME OF COMPANY)