



NATIONAL TRANSMISSION CORPORATION
 CORPORATE SERVICES GROUP
 TransCo Annex Bldg., Diliman, Quezon City
 Tel. Nos. 902-1521
 Fax No. 914-6209

**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM
 (SHOPPING)**

REFERENCE NO.: GSD-16-94810(ECA)

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at ADMINISTRATION OFFICE, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

QUOTE CLOSING DATE/TIME: SEPTEMBER 1, 2016/3:00 P.M.

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (ecarganoza@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises TWO (2) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

ROSSANA F. PAGUIO
 Manager, General Services Division

NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1	COMPACT DISC, REWRITABLE 700 MB/80 MIN W/ INDIVIDUAL PLASTIC CASE BRAND: _____	200 PC	₱7,200.00		
2	CORRECTION FLUID, TYPEWRITER WATER BASED 20 ML (20 CC)/BOT BRAND: _____	50 BOT	₱850.00		
3	FASTENER, PAPER PLASTIC COATED 2" PAPER CAPACITY 2 3/4" PRONG L 50 SETS/BOX IN VARIOUS COLORS BRAND: _____	60 BOX	₱1,620.00		
4	FOLDER, MOLAR FILE VERTICAL W/ MECHANISM 9" W X 15" L, 3" CAPACITY GREEN W/ TRANSCO LOGO BRAND: _____	400 PC	₱32,800.00		

5	PAPER, MULTICOPY, W/ LETTERHEAD FOR EXTERNAL CORRESPONDENCES SUBS 24 (80 GSM) A4 SIZE (8 ¼" W X 11 ¾" L) 500 SHTS/REAM 3-COLORS AS PER TRANSCO SAMPLE	100 REAM	₱39,000.00		
6	TRAY, DESK DOUBLE, PLASTIC BRAND: _____	20 PC	₱3,600.00		

TOTAL AMOUNT (VAT EXCLUSIVE) _____
 ADD: APPLICABLE VAT (___%) _____
 TOTAL NET AMOUNT (VAT INCLUSIVE) _____

NOTE : ALTERNATE OFFERS ARE NOT ALLOWED
 Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

SPECIAL INSTRUCTION : Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE
(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)
 () 7 CALENDAR DAYS () _____
- DELIVERY PERIOD: () 7 CALENDAR DAYS () _____
- DELIVERY POINT: TRANSCO-HO WAREHOUSE, DILIMAN, Q.C.
 C/O M. T. JAVILLO
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY AND
 SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: _____

OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. Product brochures/catalog/technical reference.
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer.
3. Certificate of PhilGEPS Registration.
4. Receipts must be BIR compliant (please see below).

Please issue an Invoice/Receipt to:

Name: **National Transmission Corporation (TransCo)**

Address: **Power Center Agham Road Corner
 Quezon Ave., Diliman Quezon City**

TIN: **223-242-186-000**


If transaction is subject to VAT, kindly show as separate item the VAT amount (12%) in the:

OFFICIAL RECEIPT - for sale of SERVICES
SALES INVOICE - for sale of GOODS or PROPERTIES

TRANSCO TERMS ACCEPTED: _____
 (SIGNATURE AND DATE)

(NAME AND DESIGNATION)

(NAME OF COMPANY)


**ITEM 5 - PAPER, MULTICOPY, W/
 LETTERHEAD**
 FOR EXTERNAL CORRESPONDENCES

Power Center, Quezon Avenue cor. BIR Road, Diliman, Quezon City, Philippines 1100
 Telephone No. (632) 902-1500 (Trunkline) / www.transco.ph