



**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM
 (SHOPPING)**

REFERENCE NO.: RLMSD-18-95745(ECA)

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN C.**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at ADMINISTRATION OFFICE, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

QUOTE CLOSING DATE/TIME: MAY 28, 2018/3:00 P.M.

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror(s).

Offers may be submitted in a sealed envelope, properly marked with the reference number. This bid document comprises THREE (3) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

ROSSANA F. PAGUIO

Manager, General Services Division

NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1	INK CARTRIDGE #95 INK JET PRINTER CARTRIDGE, TRI-COLOR (HP OFFICEJET H470)	4 PCS	₱4,964.00		
2	INK CARTRIDGE #94 INK JET PRINTER CARTRIDGE, BLACK (HP OFFICEJET H470)	4 PCS	₱3,960.00		

TOTAL AMOUNT (VAT EXCLUSIVE) _____
 ADD: APPLICABLE VAT (___%) _____
 TOTAL NET AMOUNT (VAT INCLUSIVE) _____

NOTE

: ALTERNATE OFFERS ARE NOT ALLOWED

Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

SPECIAL INSTRUCTION: Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE
(**VAT EXCLUSIVE, INDICATE APPLICABLE VAT**)
- DELIVERY PERIOD: () 7 CALENDAR DAYS () _____
- DELIVERY POINT: TRANSCO-HO WAREHOUSE, DILIMAN, Q.C.
C/O M. T. JAVILLO
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY/SERVICES RENDERED AND
SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: _____

OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. **Product brochures/catalog/technical reference.**
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer.
3. ALL BIDDED ITEMS SHALL BE BRAND NEW, GENUINE AND SHALL BE IN STANDARD MANUFACTURER'S PACKAGING BEARING THE PART NO. AND/OR MARK BY PART NO. IN PRINT OR EMBOSSEMENT. **CERTIFICATE OF AUTHORIZED DEALERSHIP FROM HP PHILIPPINES OR CERTIFICATE OF PURCHASE FROM ANY AUTHORIZED HP PHILIPPINE DEALERS SHALL BE SUBMITTED TOGETHER WITH THE QUOTATION.**

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. **PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum)**
2. **DTI/SEC Registration Certificate**
3. **2018 Mayor's Permit/Business Permit**
4. **BIR Certificate of Registration**
5. Receipts must be BIR compliant (please see below).

Please issue an **Invoice/Receipt** to:

Name: National Transmission Corporation (TransCo)
Address: Power Center Agham Road Corner
Quezon Ave., Diliman Quezon City
TIN: 223-242-186-000

If transaction is subject to VAT, kindly show as separate item the VAT amount (12%) in the:

OFFICIAL RECEIPT - for sale of SERVICES
SALES INVOICE - for sale of GOODS or PROPERTIES

TRANSCO TERMS ACCEPTED: _____
(SIGNATURE AND DATE)

_____ (NAME AND DESIGNATION)

_____ (NAME OF COMPANY)