



**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM
(SHOPPING)**

REFERENCE NO.: SH170720-EA45(ECA)

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at ADMINISTRATION OFFICE, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

QUOTE CLOSING DATE/TIME: JULY 26, 2017/3:00 P.M.

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (ecarganoza@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises FOUR (4) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

ROSSANA F. PAGUIO

Manager, General Services Division

NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1	FPTD-17-95168/4 CALCULATOR - 12 DIGIT REGULAR PERCENTAGE CALCULATIONS - TWO-WAY POWER (SOLAR+BATTERY) - EXTRA LARGE DISPLAY - PLASTIC KEYS - DIMENSIONS (DXWXH): 145X103X31.7MM	2 PCS	₱2,142.40		
2	GAFRD-17-95209/1 PENCIL SHARPENER - BEST MANUAL HEAY DUTY - SIZES/DIMENSIONS:5 INCH L X 10 INCH W X 8 INCH H - STURDY CONSTRUCTION, SMOOTH OPERATION	2 PCS	₱1,453.80		
3	CBUSAT-17-95242/1 INK RIBBON CARTRIDGE - FOR KITANO KT-6200 BUNDY CLOCK	1 PC	₱800.00		
4	CBUSAT-17-95242/2 CARD, TIME - FOR KITANO KT-6200 BUNDY CLOCK	500 PCS	₱1,500.00		

	(SAMPLE ATTACHED)				
5	CBUSAT-17-95242/3 CLOCK, WALL - PLAIN, ROUND, 11" IN DIAMETER	2 PCS	₱800.00		
6	CBUSAT-17-95242/4 BOARD, CORK - SIZE: 3FT. X 2FT. , ALUMINUM FRAME	2 PCS	₱1,780.00		
7	CBUSAT-17-95242/5 FRAME, WALL - SIZE: 12" X 9" SILVER METALLIC / GRAY / BLACK, ALUMINUM	4 PCS	₱1,200.00		
8	CBUSAT-17-95242/6 RACK, PUNCH CARD - 25 SLOTS, STEEL	1 PC	₱1,500.00		
9	CBUSAT-17-95242/7 STAMP - DATER / PHRASE (SEE ATTACHED TEXT)	7 PCS	₱5,600.00		
10	COA-17-95282/1 RUBBER STAMP, SELF-INKING - "POST - AUDITED" - DIMENSION: 75 MM X 40 MM	1 UNIT	₱2,000.00		
11	COA-17-95282/2 RUBBER STAMP, SELF-INKING - "RECEIVED" - DIMENSION: 50 MM X 25 MM	1 UNIT	₱1,800.00		
12	COA-17-95282/3 RUBBER STAMP, SELF-INKING - "FILE COPY" - DIMESION: 35 MM X 25 MM	1 UNIT	₱1,000.00		
13	GSD-17-95310/1 BINDER, SPIRAL - 3/8" DIA, 44" L, BLACK	100 PCS	₱650.00		
14	GSD-17-95310/2 BINDER, SPIRAL - 5/8" DIA, 44" L, BLACK	100 PCS	₱1,400.00		
15	GSD-17-95310/3 CLIP, BINDER - 1 5/8", BLACK	504 PCS	₱1,764.00		
16	GSD-17-95310/4 COMPACT DISC, REWRITABLE - 700 MB/80 MIN, W/ PLASTIC CASE	300 PCS	₱11,400.00		
17	GSD-17-95310/5 FOLDER, FILE - WHITE, 14 POINTS, FOR LEGAL SIZE PAPERS/DOCUMENTS, TAGBOARD EQUIVALENT, 100 PCS/PACK	1,500 PCS	₱7,500.00		
18	GSD-17-95310/6 SCISSORS, OFFICE TYPE - STAINLESS STEEL, 7" O/A L, HEAVY DUTY	50 PCS	₱1,450.00		
19	GSD-17-95310/7 TRAY, DESK - DOUBLE, PLASTIC	25 PCS	₱5,250.00		

20	GSD-17-95310/8 BOARD, COVER - A4 SIZE (210 MM W X 297 MM L), YELLOW, 100 SHTS/REAM	10 REAMS	₱2,570.00		
21	GSD-17-95310/9 FOLDER, MOLAR FILE - VERTICAL W/ MECHANISM, 9" W X 15" L, 3" CAPACITY, GREEN, W/ TRANSCO LOGO	500 PCS	₱47,500.00		
22	GSD-17-95310/10 STAND, MAGAZINE - HARD BOARD, 5" W, 15" L, 10" H, DARK GREEN	200 PCS	₱18,800.00		
23	GSD-17-95310/11 STAPLER, PAPER FASTENING, OFFICE TYPE - # B8, HEAVY DUTY, ASSORTED COLOR, W/ STAPLE REMOVER	30 PCS	₱9,600.00		
24	GSD-17-95310/12 COMPACT DISC, RECORDABLE - 700 MB/80 MIN, W/ INDIVIDUAL PLASTIC CASE	300 PCS	₱5,400.00		
25	COA-17-95336/1 CALCULATOR - 16 DIGITS	4 UNITS	₱3,000.00		
26	COA-17-95336/2 PAPER, MULTICOPY LETTER SIZE - SUBS24 (80GSM)	50 REAMS	₱12,500.00		
27	COA-17-95336/3 STAMP PAD - RED	1 PC	₱150.00		
28	COA-17-95336/4 STAMP PAD INK - RED	2 BOTS	₱400.00		
29	COA-17-95336/5 BALLPEN - RED	10 PCS	₱132.50		
30	COA-17-95336/6 RULER - 18 INCHES	1 PC	₱50.00		
31	COA-17-95336/7 RULER - 12 INCHES	4 PCS	₱120.00		
32	COA-17-95336/8 TAPE DISPENSER - FOR CELLULOSE TAPE	1 PC	₱100.00		

TOTAL AMOUNT (VAT EXCLUSIVE) _____
ADD: APPLICABLE VAT (___%) _____
TOTAL NET AMOUNT (VAT INCLUSIVE) _____

NOTE

: ALTERNATE OFFERS ARE NOT ALLOWED

Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

SPECIAL INSTRUCTION : Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE
(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)
- DELIVERY PERIOD: () 7 CALENDAR DAYS () _____
- DELIVERY POINT: TRANSCO-HO WAREHOUSE, DILIMAN, Q.C.
C/O M. T. JAVILLO
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY AND
SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: _____

OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. Product brochures/catalog/technical reference, for applicable items.
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer, for applicable items.
3. **Sample shall be submitted for evaluation purposes.**

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. **PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum Membership)**
2. **DTI/SEC Registration Certificate**
3. **Mayor's Permit/Business Permit**
4. **BIR Certificate of Registration**
5. **Latest Income/Business Tax Return**
6. Receipts must be BIR compliant (please see below).



TRANSCO TERMS ACCEPTED: _____
(SIGNATURE AND DATE)

(NAME AND DESIGNATION)

(NAME OF COMPANY)