



14October 2021

**SUPPLEMENTAL BID BULLETIN
ADDENDUM NO. 2**

SUBJECT: TWO (2)-YEAR MANPOWER SERVICES FOR ADMINISTRATIVE/CLERICAL AND GENERAL SUPPORT SERVICES FOR THE NATIONAL TRANSMISSION CORPORATION (Reference No. PB210913-EA70 / PR No. HRMDD-21-97421)

TO ALL CONCERNED:

Please be informed of the following amendments on the Basic Salary (Monthly/Daily/ No. of Workdays) as per attached **Annex "A"** below and the attached **Detailed Computed Bid/Price Proposal Form**.

ANNEX "A"

POSITION TITLE	BASIC SALARY (Monthly/Daily/ No. of Workdays)	NO. OF PERSONNEL / PLACE OF ASSIGNMENT				TOTAL
		TransCo Head Office, Quezon City	Baguio City Economic Zone, Baguio City	TransCo Cebu Satellite Office, Cebu City	TransCo Mindanao Satellite Office, Davao City	
ADMINISTRATIVE/CLERICAL SUPPORT SERVICES						
Corporate Staff Analyst B	25,232.00/ 1,160.10 /21.75 days	2	0	0	0	2
Administrative Assistant VI	22,938.00/ 1,054.62/21.75 days	2	0	0	0	2
Confidential Assistant	22,938.00/ 1,054.62/21.75 days	1	0	0	0	1
Engineering Assistant A	20,754.00/ 954.21/21.75 days	0	0	0	1	1
Corporate Staff Assistant A	19,233.00/ 884.28/21.75 days	4	0	1	0	5
Corporate Staff Employee A	16,758.00/ 770.49/21.75 days	2	0	0	0	2
GENERAL SUPPORT SERVICES						
Operations/ Maintenance Technician B	20,754.00/ 954.21/21.75 days	0	2	0	0	2
Building Technician C	16,758.00/ 770.49/21.75 days	1	0	0	0	1
Driver-Mechanic	16,758.00/ 770.49/21.75 days	17	0	2	3	22
TOTAL Number of Personnel		29	2	3	4	38

* TransCo reserves the right to include other areas of assignment where its services may be necessary.

GOVERNMENT												
1) SSS Premium (Employer share)												
2) Mandatory PF (Employer share)												
3) PhilHealth Premium (Employer share)												
4) Employee Compensation (Employer share)												
5) Pag- IBIG Premium (Employer share)												
Total Amount due to Government												
C. AMOUNT DUE TO STAFF AND GOVERNMENT (A+B)												
D. ADMINISTRATIVE FEES (at least 10% of C)												
E. VAT ((12% x (C + D))												
F. MONTHLY RATE PER STAFF												
G. MONTHLY TOTAL (F x No. of Staff)												
TOTAL BID PRICE/year [G x 12]												

Please be guided accordingly. Thank you.


ATTY. SOLEDAD T. DELA VEGA-CABANGIS
 Chairperson
 Bids and Awards Committee