

TransCo

SAFETY CODE



**ARTICLE I:
ADMINISTRATIVE PROVISIONS**

SECTION 1 – GENERAL PROVISIONS

- 1.1 This set of Safety Rules and Regulations shall be known as the TRANSCO SAFETY CODE.
- 1.2 Every employee shall be furnished with a copy of this Code.
- 1.3 In the implementation and enforcement of this Code, any violation thereof shall be considered as a LESS GRAVE OFFENSE and shall be governed by the provisions of the TransCo Code of Conduct and Discipline consistent with the Civil Service rules.

SECTION 2 – RESPONSIBILITY

- 2.1 The Safety Officer and the Health and Safety Committee shall:
 - a. Be responsible for monitoring the enforcement of the TransCo Safety Code in the Corporation.
 - b. Coordinate all efforts in enforcing the provisions of the Code.
 - c. Periodically review and evaluate the Code, considering experiences in its implementation, to assure continued effectiveness.
 - d. Be responsible for the reproduction and distribution of copies of the TransCo Safety Code to Functional Groups.
- 2.2 Functional Group Heads/Department Managers shall:
 - a. Be responsible for the distribution of copies of the Code to all employees in their respective areas of responsibilities.
 - b. Ensure that the applicable provisions of the Code are implemented.
- 2.3 Supervisors shall:
 - a. Be directly responsible for the enforcement of this Code in their respective areas.
 - b. Ensure that employees under their direct supervision observe the provisions of the Code.
 - c. Assign or designate only qualified and competent subordinates in the execution of a particular task.
 - d. Refer to the Safety Officer and/or members of the Health and Safety Committee all clarifications on any particular provision of the TransCo Safety Code.
- 2.4 Employee shall:
 - a. Take proper care and keep handy their copy of this Code, to guide them in its implementation. Lost or damaged copies shall be reported to the Safety Officer for replacement at cost chargeable to the appropriate Cost Center.
 - b. Carefully study, understand and observe every rule and regulation applicable to his duties/assignments. Ignorance shall not be an excuse for violation.
 - c. Submit to the Safety Officer or any member of the Health and Safety Committee for appropriate action any suggested changes and/or recommendations to improve the Code.



SECTION 3 – REPORTING VIOLATORS

- 3.1 Every employee (supervisor or subordinate) is enjoined to report any person committing an unsafe act in violation of the TransCo Safety Code.
- 3.2 Report(s) shall be addressed and submitted to the immediate supervisor of the violators.
- 3.3 The Safety Officer shall initiate the filing of complaint to the disciplining authority as defined in the Code of Conduct and Discipline for appropriate evaluation and action.

SECTION 4 – APPLICABLE CODES

- 4.1 The rules and regulations herein promulgated generally conform with the general requirements of the Occupational Safety and Health Standards (OSHS). In case of conflict, the provisions of the OSHS shall govern.

SECTION 5 – DEFINITION OF TERMS

- 5.1 **Carboy** – a portable container made of glass, plastic or metal with a neck and sometimes a pouring tip of about 5 to 15 gallons capacity for pure liquids or highly corrosive chemicals.
- 5.2 **Combustible Materials** – materials such as wood, paper, cloth, rubber, hay and straw which form an ignitable mixture with air at a temperature of 100 degrees Fahrenheit (23.5 degree Celsius) and above.
- 5.3 **Compressed Gas** – any gas such as nitrogen, oxygen and carbon dioxide which is injected and forced to compress into an enclosed container like airtight cylinder, tank or unfired pressure vessel.
- 5.4 **Fire Watcher** – a person assigned to monitor and ensure that fire safety precautions are being observed on a job site while performing activities involving open flames/flammables.
- 5.5 **Friction Lighter** – an approved handy gadget which consists of flintstone and rubbing surface used to produce sparks that ignite oxy-acetylene torch or gas welding equipment.
- 5.6 **Flammable Liquid** – any liquid having a flash point below 100 degrees Fahrenheit and having a vapor pressure of 40 pounds per square inch, absolute (PSIA) at 100 degrees Fahrenheit (23.5 degrees Celsius). The more common flammable liquids are paints, gasoline, floor polish, cleaning solutions, driers and varnishes.
- 5.7 **Grounding Cluster** – a safety device used to ground electrical lines to prevent electrical shock to a person working on the lines. This device diverts the flow of electricity to the ground, in case of accidental energizing.
- 5.8 **High Voltage Wire** – an electrical wire used as a power line energized at 110 volts AC or more.



- 5.9 **Horseplay** – a rough and boisterous act or conduct.
- 5.10 **Jumpers** – temporary safety fuse links installed in energized electrical lines and attachments when testing/repair operations is conducted thereon.
- 5.11 **Lifelines** – personal protective gadgets used when working in high rise scaffolds, transmission line posts and when entering a flue, duct and other similarly confined places.
- 5.12 **Limit Switch** – a safety device installed in a moving (vertical or horizontal) equipment to prevent over travel of the load block to be moved.
- 5.13 **Machine Guard** – a safety gadget/device installed in all moving part(s) of prime movers, transmission equipment and all dangerous parts of driven machinery to prevent any person or object from coming or brought into contact with.
- 5.14 **Open Flame** – a visible luminous body of a burning gas generated by torch/heating equipment during welding and cutting operations which is the most common source of fire ignition.
- 5.15 **Pneumatic Tools** – tools that are driven or powered by compressed air or gas.
- 5.16 **Gauntlet** – a welding glove extending above the wrist used to protect against injury from welding arcs and slags.
- 5.17 **Relief Vent** – a safety feature provided in a storage tank to relieve it from building up of any internal pressure beyond a certain limit.
- 5.18 **Rigger** (limited to work with hoisting apparatus) – a person whose job is to fix and hook the load block to be hoisted.
- 5.19 **Rigging Work** (limited to work with hoisting apparatus) – a job involving fixing and hooking of the load block to be lifted by hoist.
- 5.20 **Scaffold** – a temporary platform made of timber or metal work used in the construction, repair or demolition of any structure to support workers or to allow the hoisting and lowering of workers, their tools and materials.
- 5.21 **Unfired Pressure Vessel** – any closed vessel (other than a boiler) constructed to hold steam, hot water, gas or air, ordinarily supplied from an external source or from the indirect application of heat. This definition shall not include portable cylinders for the storage of compressed gases.
- 5.22 **Vapor Proof** – any container that cannot be penetrated by moisture, dust, gas and other foreign elements.



**ARTICLE II:
SAFETY RULES AND REGULATIONS**

SECTION 1 – OFFICE SAFETY

1.1 Office Behavior

- a. Indulging in horseplay during work hours shall be prohibited.
- b. Pointed or bladed instruments shall be kept in proper storage immediately after use.
- c. No breakable/heavy objects shall be left on the edge of desks or tables where they can easily fall.

1.2 Office Equipment

- a. Office machines and equipment shall be operated only by authorized personnel.
- b. Desk and file cabinet drawers shall be fully closed at all times, because these are tripping hazards.
- c. Plugs of electric office machines or equipment shall be disconnected during office breaks and/or when not in service.
- d. Ladders or stands shall be used when reaching high storage.
- e. Only electrical cords in good condition shall be used.

SECTION 2 – FIRE PREVENTION AND CONTROL

2.1 Open Flames

The NO SMOKING policy of the Corporation shall be enforced at all times.

- a. Flammable liquid shall be removed from the work place before lighting a torch.
- b. Hydrogen cylinders shall be kept away from open flames.
- c. Creating sparks or flames while changing electric storage batteries shall be prohibited.
- d. Smoking or using open flames in "NO SMOKING" areas shall be prohibited.
- e. Cigarette butts and used match sticks shall be disposed off only in ashtrays or other suitable containers.
- f. When working with highly combustible materials, possible sources of ignition shall be eliminated and fire extinguishing equipment shall be made available.
- g. All transient combustible materials, including those stored in approved containers, shall be monitored regularly.
- h. Combustible materials within 35 feet radius of the immediate work area shall be removed and/or shielded properly, when the activity involves open flame work.

2.2 Portable Fire Extinguisher

- a. Extinguishers shall be inspected regularly and shall be maintained at all times in operating condition.
- b. Extinguishers shall be kept in their designated places and, if they are removed for refilling/repair, shall be replaced with same type and capacity.



- c. Durable inspection tags shall be attached securely to each extinguisher showing the servicing data properly recorded and signed by the designated safety officer.
- d. Fire extinguishers shall be installed in strategic locations and shall be free from obstructions at all times. Further, it shall never be used as door stopper.
- e. Tampering of markings, tags and other emergency instructions labeled on all fire protection equipment shall be prohibited.

2.3 Fire Hydrants, Fire Hoses and Accessories

- a. Fire hydrants, fire hoses and accessories shall be kept in good condition. They shall be used properly and only for the purpose for which they are intended.
- b. Fire hose installed at yard hydrant shall be kept in a well ventilated fire hose cabinet properly locked and marked "FOR FIRE USE ONLY".
- c. Inspection and/or testing of fire hydrants, fire hoses and accessories shall be conducted regularly by designated safety officer. Defective item(s) shall be replaced immediately.
- d. Opening/Tampering of hydrant valves, hose valves, fire alarm buttons, etc. shall be prohibited.

2.4 Others

- a. Surfaces of unfired pressure vessel shall be kept free of flammable or toxic gases.
- b. Burner areas and enclosed fuel pump areas shall be provided with Gas Leakage Detectors and fire extinguishers.
- c. Smoking inside the battery room shall be prohibited.
- d. Only approved gas leakage detectors shall be used to detect flammable gas leaks.
- e. Only aerosols shall be used in testing smoke detectors.
- f. Cooking in any form inside the office units is not permitted.

SECTION 3 – PERSONAL PROTECTIVE EQUIPMENT

- 3.1 Signs shall be posted in the work areas where personal protective equipment is required.
- 3.2 Appropriate eye safety goggles shall be worn at all times in jobs where eye protection is needed.
- 3.3 Corrective spectacles or eyeglasses shall not be used in lieu of safety goggles.
- 3.4 Face shields shall be used to protect the face and neck from flying particles, sprays of hazardous liquids, splashes of molten metal and hot solutions.
- 3.5 Gas masks and respirators shall be used where the atmospheric contaminants such as toxic materials, gases, fumes, dusts, paints and the likes are present. Only respirators in sound condition shall be used.
- 3.6 Noise levels in areas with readings above 90 decibels (db) shall be indicated/posted conspicuously in areas where they could be detrimental to hearing.
- 3.7 Appropriate ear muffs or ear plugs shall be worn while in areas with noise levels of more than 90 decibels.
- 3.8 Safety helmets shall be worn in areas where overhead protection is required.
- 3.9 Safety belts and/or lifelines shall be worn while working on elevated structures, in pits, tunnels, ducts and other confined spaces. Belts and lifelines shall be securely fastened while in use.
- 3.10 Safety shoes shall be worn in areas where they are required.
- 3.11 While performing welding job, flame proof gauntlet, apron, welding gloves, leggings and welder's mask shall be worn.



- 3.12 Appropriate gloves shall be worn when handling poisonous/corrosive chemicals/materials and when working in energized electrical circuits/apparatus.
- 3.13 Before using any diving gear/apparatus, a thorough inspection of the equipment shall be conducted.
- 3.14 Complete set of diving gear/apparatus shall be required for underwater jobs like inspection, cleaning and installation.

SECTION 4 – MATERIAL HANDLING AND STORAGE

4.1 Hazardous Chemicals

- a. Acids and oxidizing agents shall be stored separately from caustics and other reducing agents.
- b. Volatile, corrosive and toxic chemicals shall not be poured directly into the containers or equipment in which they will be used. Appropriate pumps, breakers, spatula or similar devices shall be used instead.
- c. Carboy and drum pumps shall be equipped with flow control regulators.
- d. Equipment and/or instruments used in handling chemicals, such as pumps, hoses, fittings, flow regulating nozzles, motors and wiring shall be replaced or repaired at the first sign of deterioration.
- e. Containers of hazardous chemicals shall be labeled properly and clearly.
- f. Chemicals such as ammonia, methylene chloride and hydrogen peroxide which tend to build up pressure under high temperature, shall be stored in cool areas.

4.2 Compressed Gases

- a. Gas cylinders shall be chained/supported in an upright position to a wall, cylinder truck, cylinder rack or post.
- b. The cylinder cap shall be installed when the cylinder is not in use and when it is being moved.
- c. Lifting a cylinder by its valve or cap, or with chain, sling or magnet shall be prohibited. If a number of cylinders are to be moved, the cylinders shall be secured on a platform or cradle.
- d. Placing cylinders on hallways, passageways or work areas where they can be hit or struck shall be prohibited.
- e. Use of cylinders as table legs to hold up other objects shall be prohibited.
- f. Only the right tool shall be used in opening the cylinder valve.
- g. Dropping a compressed gas cylinder shall be prohibited.
- h. Accumulation of grease, oil and combustible materials on an oxygen tank shall be prohibited.
- i. A cylinder shall be used only when the user is sure of its gas content.
- j. Cylinders shall be kept away from electrical circuits and excessive heat.
- k. Striking of welding arc or tapping of live welding electrode on a cylinder shall be prohibited.
- l. Cylinders shall be kept away from direct sunlight, sparks, hot slag, molten metal, and other sources of ignition.
- m. Leaking cylinders shall be repaired immediately. When it is necessary to unload the cylinder content, it shall be unloaded properly.
- n. Valve shall be closed completely when the cylinder is not in use.



- o. Empty cylinders shall be stored and handled similar to filled cylinders. Empty cylinders for the same kind of gas shall be stored together.
- p. Gas-fuel cylinders shall be kept away from oxygen cylinders.
- q. Placing of hand tools, clothes, gloves and other things on top of the cylinder shall be prohibited.
- r. The use of oxygen to run pneumatic tools, to provide ventilation, or to purge pipelines and containers shall be prohibited.
- s. Only lubricants specifically formulated for oxygen service shall be used for lubrication of equipment handling oxygen.
- t. Opening the valve of acetylene gas cylinder more than one turn shall be prohibited. Valve wrench shall be left on the valve whenever the valve is open.
- u. Only authorized persons shall be given access to storage areas of compressed gas cylinders.

4.3 Flammable Liquids

- a. Pouring of liquid directly from one container to another shall be prohibited. Transferring of liquids shall be done by using approved safety pumps and similar devices.
- b. No spillage and waste of flammable liquids shall be allowed to enter sewers, drainage systems or natural waterways.
- c. Smoking and open flames shall be prohibited in flammable liquid storage areas.
- d. Storage tanks shall be provided with relief vents.
- e. Appropriate safety containers shall be used in handling or transporting flammable liquids.
- f. In the storage areas, electric bulbs shall be protected with marine light fixture to protect against sparking and arcing in case of bulb breakage.
- g. Only non-spark type tools shall be used inside storage areas of explosive or flammable materials.

4.4 Storage

- a. Storage areas shall be well-ventilated and well-lighted.
- b. Warehouses and field tanks shall be provided with lightning rods and arresters.
- c. If a warehouse is provided with a fire sprinkler system, maximum height of stock shall be two (2) feet (609 mm) below the sprinkler head.
- d. Storage areas shall be provided with adequate fire extinguishers located at strategic places.
- e. A clearance of at least four (4) feet (1.22 m) between the pile and the wall shall be provided.
- f. Storage shall be provided with enough space for the operation of materials-handling equipment.
- g. Materials stored in open areas shall be protected against the weather.
- h. Stored materials shall not extend beyond the edge of bins/racks.
- i. Overhead belt conveyors shall be provided with railings to prevent the load from toppling over the side.
- j. Overhead conveyor and elevator tops shall be provided with maintenance platforms.
- k. A load shall be hoisted only when it is directly under the hoist.
- l. Appropriate safety signs shall be provided conspicuously in storage areas.



SECTION 5 – CIVIL WORKS

5.1 Excavation and Shoring

- a. Shoring, built in accordance with standard engineering practice, shall be provided on excavation sites where there is a possibility of "cave-in".
- b. Excavation sites shall be properly barricaded and provided with appropriate safety signs.
- c. Placing tools and materials near ditches shall be prohibited. An allowance of at least three (3) ft. or one (1) meter shall be provided to prevent them from falling into the ditch.
- d. Gangplanks with railings or metal plates shall be provided when excavations cross driveways or streets.

5.2 Scaffolds and Ladders

- a. Scaffolds and ladders shall be used only for purposes they are intended.
- b. Exceeding the load capacity of a ladder shall be prohibited.
- c. Removal of any support/brace of a scaffold in service shall be prohibited.
- d. Scaffolds shall be erected and dismantled only by authorized personnel.
- e. No person shall be allowed to work on/use scaffolds/ladders installed outdoor when there is a storm or strong wind.
- f. Toe boards of adequate heights shall be provided at the edges of the platform of high-built scaffolds.
- g. The use of couplings on pipe scaffolds shall be prohibited.
- h. Both hands shall be used for support and personnel must always face the ladder when descending or ascending.
- i. A ladder shall be used by only one person at a time.
- j. The bottom and top of ladder shall be secured when using for access to high places to prevent its slipping and displacement.
- k. All ladders shall be inspected for defects before use.
- l. Metal ladders shall not be used around electrical circuits or in places where they may come in contact with such circuits.

5.3 Woodwork

- a. Woodworking machines shall be operated only by authorized workmen.
- b. Defective woodworking machines shall be reported immediately for repair.
- c. Rules and regulations for equipment and machine guarding as provided in Article II subsection 6.2 shall be followed.
- d. Rules and regulations for personnel protective equipment as provided for in Article II Section 3, "Personal Protective Equipment" shall be followed.
- e. Woodworking machines shall be switched-off by operators before they leave.
- f. Every machine shall be provided with a "stop" switch within easy reach of the operator so that he can quickly shut-off the power, in case of emergency.

5.4 Painting

- a. Paint-soaked rags shall be disposed off properly.
- b. Eating in the painting area shall be prohibited.



- c. Painting on or near energized switchboards, transformer and electrical equipment without proper authority shall be prohibited.
- d. Spraying of paint around lights which are not vapor-proof shall be done only when the power is switched-off.
- e. Only approved creams and cleansers shall be used in removing coating materials from the skin.

SECTION 6 – MECHANICAL WORKS

6.1 Hotwork (Welding, Cutting, Grinding, etc.)

- a. Hotwork operations shall be performed only by authorized personnel.
- b. Adequate ventilation shall be provided while performing hotwork, specially when fumes from zinc, tin, brass and lead which are health hazards are produced.
- c. Welding and/or cutting on any container or tank with unknown content shall be prohibited.
- d. Electric welding machine shall be placed in a clean and dry area, before performing welding operation.
- e. Flammable and combustible materials shall be removed and/or covered properly prior to performance of hotwork operation.
- f. Power shall be switched off when leaving the work area, or when changing cable connections to the terminals.
- g. Only welding cables in good condition shall be used.
- h. Only a friction lighter shall be used in lighting a torch.
- i. Hotwork permit shall be secured before performing hotwork activities.

6.2 Equipment and Machine Guarding

- a. Machine guards shall be removed by authorized personnel only.
- b. The condition of machine guards shall be checked before operating the machine.
- c. Missing and/or defective guards of equipment shall be reported immediately by the operator.
- d. Adjusting guards, gauge or guide while machine is in operation shall be prohibited.

SECTION 7 – ELECTRICAL WORKS

- 7.1 Radio aerial antennas shall not be attached/installed to poles with energized lines.
- 7.2 Battery chargers shall be protected against flushing and spillage of battery solution.
- 7.3 During maintenance or repair, only standard grounding clusters shall be used for grounding lines and attachments.
- 7.4 Maintenance/Repair work on capacitors and condensers shall be started only after the fuses or switches have been opened and capacitor cell leads have been short circuited. The short-circuiting jumper shall be applied with the use of hotline tools for high voltage capacitors.
- 7.5 All lightning arrester equipment shall be treated as charged to full line potential, unless they are disconnected from the line and grounded.
- 7.6 When testing meter and relay, all connections shall be secured properly.
- 7.7 Before removing jumpers in meter/relay testing, all connections shall be restored to the normal conditions.



- 7.8 No electric poles shall be over-stressed by adding or removing wires.
- 7.9 Hotline tools shall be used when servicing energized lines and installing hotline jumpers.
- 7.10 During pole replacement, no pole shall be allowed to come in contact with live wires.
- 7.11 When stringing wires, standing in between loops of wire shall be prohibited.
- 7.12 Lines which are being cut or re-arranged shall be prevented from sagging to eliminate falling or swinging against other lines.
- 7.13 Only insulated tools shall be used in cutting or trimming trees for maintaining clearances from energized conductors.
- 7.14 Insulations shall be inspected regularly for wear and tear.
- 7.15 Hotline work shall be done only by well-trained and authorized personnel.
- 7.16 Only extension lights with guards shall be used.
- 7.17 Only tested rubber gloves, boosts and mats shall be used when working in damp locations.
- 7.18 During repair/maintenance, grounding of electrical lines and equipment shall be enforced to minimize danger from accidental energizing.
- 7.19 Electrical repairs shall be performed only by qualified and authorized electricians with proper tools and personal protective equipment.

SECTION 8 – TOOLS AND EQUIPMENT

8.1 Operator

- a. Tools and equipment shall be operated only by duly authorized employees.
- b. Operators shall be held responsible for the proper maintenance and cleanliness of the equipment assigned to them and in reporting to proper authorities of any defect or unusual condition found thereon.
- c. Nobody shall be allowed under a boom except riggers doing rigging work.
- d. Unauthorized persons shall be prohibited by the operator to operate or ride in the equipment.
- e. Directional signals shall be received by the operator only from duly designated persons.
- f. No operator shall be allowed to operate his equipment without proper authorization.
- g. Scheduled inspections/checks shall be conducted by the operator on all hoists, load, hook, ropes, brakes and limit switches.

8.2 Forklift

- a. When travelling with load, the fork shall be positioned as close as possible to the ground.
- b. No forklift shall be loaded beyond its rated capacity.
- c. No forklift shall be used to transport personnel.

8.3 Tools

- a. The use of improper tools for a particular job shall be prohibited.
- b. Tools shall be inspected prior to use.
- c. Using hand tools on or very close to any moving part of the machine shall be prohibited.
- d. When a pneumatic tool is not in service, the power supply shall be turned-off.
- e. Pointed or sharp-edged tool shall be provided with casing or covers.
- f. Leaving machine tools and other motorized equipment running unattended shall be prohibited.



- g. Feeling the edges of cutting tools or oiling the mill while in operation shall be prohibited.
- h. All portable electrically driven tools shall be provided with equipment grounding before use.
- i. Trouble light shall be provided with suitable guard and adequate insulation.
- j. Before repairs on power tools and equipment are initiated, the main switch shall be turned-off and locked.

SECTION 9 – MOTOR VEHICLES

- 9.1 Driving TransCo vehicles without valid LTO Driver's License and "Authorization to Drive TransCo Vehicles" (ADTV) card shall be prohibited.
- 9.2 Driving under the influence of liquor, narcotics and/or sleep inducing drugs shall be prohibited.
- 9.3 Using cellular phones while driving shall be prohibited.
- 9.4 No person shall be allowed to ride on TransCo vehicles without prior authorization.
- 9.5 Loading beyond capacity and allowing personnel to ride on running boards, fenders, tailboards or any external parts of the vehicles shall be prohibited.
- 9.6 Driving a TransCo vehicle beyond the area of coverage stated in the "ADTV" card shall be prohibited.
- 9.7 TransCo vehicles shall be used only for official business.
- 9.8 Driving a TransCo vehicle beyond the area stated in the trip ticket shall be prohibited.
- 9.9 Daily inspection/check-up shall be conducted on the vehicle and accomplish the checklist form by its assigned driver.
- 9.10 Reporting of vehicular accidents within 24 hours after occurrence shall be enforced.
- 9.11 Trip tickets with complete data shall be issued to ADTV card holders only.
- 9.12 Before driving/using a newly repaired vehicle, a clearance from the Transportation Officer shall be secured.

SECTION 10 – GOOD HOUSEKEEPING

- 10.1 Oil-soaked and paint-saturated rags, papers, and other combustible materials shall be removed from work areas and disposed off properly.
- 10.2 Littering in the work premises shall be prohibited.
- 10.3 Broken glasses, spilled liquids and other unwanted materials shall be swept, wiped and disposed off properly.
- 10.4 All passageways leading to building exits, stairways, shower and wash stations, fire extinguishers and electrical controls shall be lighted adequately and shall be kept free from obstructions at all times.
- 10.5 The pouring of flammable liquids, corrosive chemicals and compounds which produce toxic fumes or odors (such as hydrogen cyanide and the likes) into sinks, sewers and/or drainage systems shall be prohibited.
- 10.6 Leftovers in work places, such as lumber, rebars, steel welding butts, etc., shall be removed at the end of each work shift.
- 10.7 Work areas shall be provided with waste or trash drums/cans in appropriate places.
- 10.8 Lockers shall be kept clean and shall be inspected periodically.
- 10.9 Appropriate signs and barricades shall be provided in hazardous areas.
- 10.10 Trimming of vegetation in substation stockyards shall be conducted regularly.
- 10.11 Bulletin boards shall be kept clean and orderly.
- 10.12 Defective bowls, fittings and other fixtures of rest rooms shall be repaired immediately.



**ARTICLE III:
AMENDATORY / REPEALING CALUSE**

SECTION 1 - Provision(s) of any existing local codes, orders, rules and regulations of the Corporation which are in conflict or inconsistent with this Code are hereby amended, modified or repealed accordingly.

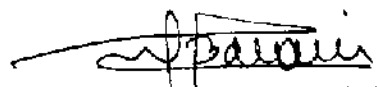
**ARTICLE IV:
SEPARABILITY CLAUSE**

SECTION 1 - If any rule or provision of this Code is declared contrary to the Constitution, law, moral or public policy, only such provision shall be affected thereby.

**ARTICLE V:
EFFECTIVITY CLAUSE**

SECTION 1 - This Code shall take effect upon the approval of the President of the Corporation.

APPROVED:


ROLANDO T. BACANI
President & CEO *RS*