



September 6, 2018

CWC INTERNATIONAL CORPORATION

Citibank Tower Unit A, 32nd Floor, Valero cor. Villar Sts.
Salcedo Village, Makati City
Philippines

Attention : **MS. THELMA P. ALEJO**
System Specialist

Subject : **Supply and Delivery of Various Office System Furniture**
Reference No. DC180903-EA47

Dear Ms. Alejo:

Please provide us your QUOTATION in PHILIPPINE PESO (VAT EXCLUSIVE and indicate APPLICABLE VAT), valid for sixty days and best delivery period for the attached requirement consisting of one (1) page.

Terms of payment shall be within thirty (30) days upon submission of the required documents.

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty shall be required for a minimum period of one (1) year, after performance of the contract. The obligation for the warranty shall be covered by either retention money or special bank guarantee equivalent to at least one percent (1%) of the total contract price. The said amount shall only be released after the lapse of the warranty period, provided that the goods supplied are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Kindly submit together with your proposal an updated Certificate of Exclusive Distributorship in the Philippines issued by the Manufacturer.

Your immediate reply, indicating our Reference No., preferably on or before September 12, 2018 will be highly appreciated.

Truly yours,


ROSSANA F. PAGUIO
Manager, General Services Division
Tel. No. 902-1520
Fax. No. 914-6209

Reference No. DC180903-EA47

ITEM No.	QTY	SPECIFICATIONS	ABC (VAT Inclusive)
1	4	CABINET, LATERAL FILES, 3-DRAWER MATERIAL: STEEL SIZE: 890MM L X 450MM W X 1003MM H COLOR: CAPPUCCINO BROWN SHEET THICKNESS: COMBINATION OF NO. 18, 19 AND 20	PhP57,902.00
2	1	CABINET, LATERAL FILES, 4-DRAWER MATERIAL: STEEL SIZE: 890MM L X 450MM W X 1303MM H COLOR: CAPPUCCINO BROWN SHEET THICKNESS: COMBINATION OF NO. 18, 19 AND 20	PhP17,702.69
3	7	CABINET, MOBILE PEDESTAL, 3-DRAWER W/WHEEL MATERIAL: STEEL SIZE: 15" W X 26" H X 19 ¼" L COLOR: CAPPUCCINO BROWN SHEET THICKNESS: COMBINATION OF NO. 18, 19 AND 20	PhP52,717.00