



NATIONAL TRANSMISSION CORPORATION
 CORPORATE SERVICES GROUP
 TransCo Annex Bldg., Diliman, Quezon City
 Tel. No. 902-1523/Fax No. 914-6209

SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM
(NEGOTIATED PROCUREMENT: SMALL VALUE)

REFERENCE NO.: HRD-17-95413(ECA)

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at ADMINISTRATION OFFICE, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

QUOTE CLOSING DATE/TIME: SEPTEMBER 25, 2017/3:00 P.M.

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (ecarganoza@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises THREE (3) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

ROSSANA F. PAGUIO

Manager, General Services Division

NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
001	PRODUCTION OF 2018 TRANSCO WALL CALENDAR SCOPE OF WORK: DESIGN AND LAYOUT, COPYWRITING, PRINTING QUANTITY: 1,000 COPIES SIZE: 15" W X 10-3/4" H STOCK: MATTE 140 NO OF PAGES: 14 PAGES (7 LEAVES), 2-SIDES PRINT COLOR: FULL COLOR ALL PAGES PROCESS: OFFSET PRINTING IN A 4-COLOR MACHINE BINDING: DOUBLE LOOP WIRE-O; WITH EYELET OTHERS: CD SUPPLIED FOR CTP OUTPUT TERMS OF REFERENCE 1. THEME: BENEFITS OF RENEWABLE ENERGY GENERATION 2. BIDDERS MUST HAVE BEEN REGISTERED WITH SEC AS A GRAPHIC DESIGN STUDIO WITH PRINTING CAPABILITY IN THE LAST 15 YEARS. 3. BIDDERS MUST HAVE PRODUCED AT LEAST 5 WALL CALENDARS FOR DIFFERENT GOVERNMENT OFFICES IN THE LAST 5 YEARS	1 LOT	₱200,000.00		

4. BIDDERS ARE REQUIRED TO USE A 4-COLOR MACHINE OR BETTER AND CTP FACILITY TO PRODUCE THE CALENDARS. CALENDAR COMMITTEE TO CONDUCT INSPECTION OF FACILITY.
 5. BIDDERS MAY SUBMIT MORE THAN ONE (1) DESIGN PROPOSAL.
 6. TRANSCO TO SUPPLY PHOTOS
 7. **DEADLINE FOR SUBMISSION OF DESIGNS IS SEPT. 25, 2017.**
 8. CONTACT PERSON: MR. RUFINO G. VILLAFUERTE - 902-1500 LOC. 1531
- REQUIREMENTS FOR SUBMISSION:
1. COMPANY PROFILE
 2. SEC REGISTRATION AS GRAPHIC DESIGN STUDIO
 3. FIVE DIFFERENT WALL CALENDARS PRODUCED IN LAST 5 YEARS
 4. THREE CLIENT CERTIFICATIONS OF SATISFACTORY PERFORMANCE FROM CALENDAR CLIENTS
 5. DESIGN PROPOSAL(S) FOR 2018 WALL CALENDAR- JAN-JUNE 2018
 6. ADDRESS OF PRINTING FACILITY WITH 4-COLOR MACHINE.

TOTAL AMOUNT (VAT EXCLUSIVE) _____
 ADD: APPLICABLE VAT (___%) _____
 TOTAL NET AMOUNT (VAT INCLUSIVE) _____

NOTE : ALTERNATE OFFERS ARE NOT ALLOWED
 Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

SPECIAL INSTRUCTION: Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE
(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)
- DELIVERY PERIOD: () 7 CALENDAR DAYS () _____
- DELIVERY POINT: TRANSCO-HO WAREHOUSE, DILIMAN, Q.C.
C/O M. T. JAVILLO
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: _____

OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. Product brochures/catalog/technical reference.
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer.

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE WINNING BIDDER PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. **PhilGEPS Registration Number/Certificate of PhilGEPS Registration (if PLATINUM Member)**
2. **DTI/SEC Registration Certificate**
3. **Mayor's Permit/Business Permit**
4. **BIR Certificate of Registration**
5. **Latest Income/Business Tax Return**
6. **Notarized Omnibus Sworn Statement**
7. Receipts must be BIR compliant (please see below).

Please issue an **Invoice/Receipt** to:

Name: National Transmission Corporation (TransCo)

Address: Power Center Agham Road Corner Quezon Ave., Diliman Quezon City

TIN: 223-242-186-000

If transaction is subject to VAT, kindly show as separate item the VAT amount (12%) in the:

OFFICIAL RECEIPT - for sale of SERVICES
SALES INVOICE - for sale of GOODS or PROPERTIES

TRANSCO TERMS ACCEPTED: _____
 (SIGNATURE AND DATE)

 (NAME AND DESIGNATION)

 (NAME OF COMPANY)