



**NATIONAL TRANSMISSION CORPORATION**  
 CORPORATE SERVICES GROUP  
 TransCo Annex Bldg., Diliman, Quezon City  
 Tel. No. 902-1521/Fax No. 914-6209

**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM  
 (NEGOTIATED PROCUREMENT: SMALL VALUE PROCUREMENT)**

**REFERENCE NO.: HRD-18-95833(ECA)**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at ADMINISTRATION OFFICE, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

**QUOTE CLOSING DATE/TIME: JUNE 15, 2018/3:00 P.M.**

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (ecarganoza@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises TWO (2) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

**ROSSANA F. PAGUIO**  
 Manager, General Services Division

**NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED**

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1.	<b>EVENT ORGANIZER            FOR TRANSCO GATHERING OF STAKEHOLDERS AND EMPLOYEES            DATE/TIME: JUNE 28, 2018 / 6PM TO 10PM            NO. OF PAX: 350            VENUE AND MEALS PACKAGE INCLUSIONS:            1. AIRCON FUNCTION HALL FOR FOUR (4) HOURS FOR 350 PAX            2. TABLE SET-UP            3. LIGHTS AND SOUND SYSTEM AND BAND SET-UP            4. STAGE SET-UP            5. CHOICE OF BUFFET MENU (1 VARIANT EACH OF CHICKEN, BEEF, FISH, PANCIT, VEGETABLES, SOUP AND DESSERT WITH ONE ROUND OF DRINKS)            6. WITH SECURITY &amp; HOUSEKEEPING</b>	1 LOT	₱ 390,000.00		

TOTAL AMOUNT (VAT EXCLUSIVE) \_\_\_\_\_  
 ADD: APPLICABLE VAT ( \_\_\_% ) \_\_\_\_\_  
 TOTAL NET AMOUNT (VAT INCLUSIVE) \_\_\_\_\_

**NOTE** : ALTERNATE OFFERS ARE NOT ALLOWED  
Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.  
**SPECIAL INSTRUCTION:** Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

**FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):**

- **BID PRICE VALIDITY:** AT LEAST 60 DAYS FROM QUOTE CLOSING DATE  
(**VAT EXCLUSIVE, INDICATE APPLICABLE VAT**)
- **DELIVERY PERIOD:** JUNE 28, 2018 @ 6:00 PM TO 10:00 PM
- **DELIVERY POINT:** TRANSCO-HO WAREHOUSE, DILIMAN, Q.C.  
C/O M. T. JAVILLO
- **PAYMENT TERMS:** FULL PAYMENT WITHIN 30 CALENDAR DAYS COMPLETION AND ACCEPTANCE OF THE PROJECT AND UPON RECEIPT OF BILLING/STATEMENT OF ACCOUNT AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- **WARRANTY:** \_\_\_\_\_

**OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL :**

1. Product brochures/catalog/technical reference (if applicable).
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer (if applicable).

**ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:**

1. **PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum Membership)**
2. **DTI/SEC Registration Certificate**
3. **Mayor’s Permit/Business Permit**
4. **BIR Certificate of Registration**
5. **Latest Income/Business Tax Return**
6. **Omnibus Sworn Statement**
7. Receipts/Charge Invoice/Billing Statement must be BIR compliant (please see below).



**TRANSCO TERMS ACCEPTED:** \_\_\_\_\_  
(SIGNATURE AND DATE)  
\_\_\_\_\_  
(NAME AND DESIGNATION)  
\_\_\_\_\_  
(NAME OF COMPANY)