

NATIONAL TRANSMISSION CORPORATION
 GENERAL SERVICES DIVISION
 CORPORATE SERVICES GROUP
 TransCo-Power Center Complex, Diliman, Quezon City
 Tel. Nos. 902-1500 Local 1627
 Fax Nos. 914-62-09



**SUPPLIER'S TECHNICAL /PRICE QUOTATION FORM
 (NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT)**

SOLICITATION No. PR NO. MINSAT-18-96077(ESL)

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ENRIQUETA S. LENON**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 10:00 AM on quote closing date at MINDANAO SATELLITE OFFICE, NAPOCOR Compound, Kumintang St., Brgy. Mintal, Davao City.

QUOTE CLOSING DATE/TIME: DECEMBER 10, 2018/3:00PM

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail Michelle Jean Duran [michjeanduran88@gmail.com]** at the option of the offeror, properly marked with the reference number. This bid document comprises FIVE (5) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

ROSSANA F. PAGUIO
 Manager, General Services Division

NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED

ITEM NO.	DESCRIPTION	QTY	(ABC in PhP) VAT Inclusive	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE)	
1	MINSAT-18-96077/1 PREVENTIVE MAINTENANCE SERVICE FOR 35,000 KMS. MITSUBISHI STRADA, NS3513 MODEL 2017 SCOPE OF WORKS: SUPPLY OF LABOR AND MATERIALS 1. CHECK ALL LIGHTS OPERATION 2. CHECK OPERATION OF HORN, SIDE MIRROR FUNCTION AND AC SWITCHES 3. CHECK AC COOLING AND PERFORMANCE 4. CLEAN AC CABIN FILTER 5. CHECK WINDSHIELD WASHER SPRAY, WIPER OPERATION AND WIPER BLADE CONDITION 6. RESET PMS REMINDER 7. CHECK BATTERY FLUID LEVEL AND HEALTH USING BATTERY TESTER 8. CHECK ENGINE COOLANT LEVEL IN RESERVOIR 9. CHECK RADIATOR CAP STICKER IF INTACT 10. CHECK FLUID LEVEL IN BRAKE, CLUTCH AND POWER STEERING RESERVOIR	1 LOT	P21,600.00		

	<p>11. CHECK AND CLEAN EGR SYSTEM INCLUDING EGR VALVE AND INTAKE MANIFOLD</p> <p>12. CHECK ENGINE, TRANSMISSION, FRONT AND REAR AXLE HOUSING FOR ANY SIGNS OF COOLANT AND OIL LEAKS.</p> <p>13. REPLACE OIL FILTER AND ENGINE OIL</p> <p>14. CHECK ENGINE IDLING SPEED</p> <p>15. CHECK TIRE CONDITION</p> <p>16. CHECK WHEEL ALIGNMENT</p> <p>17. OVERHAUL BRAKE CALIPER KIT</p> <p>18. CAR CARE KIT APPLICATION</p> <p>19. REPLACE DRAIN PLUG</p> <p>20. SPRAY DEGREASER</p> <p>SUPPLIES: 1. OIL FILTER; 2. MOTOR OIL</p>				
2	<p>MINSAT-18-96077/2</p> <p>PREVENTIVE MAINTENANCE SERVICE FOR 35,000 KMS MITSUBISHI STRADA, NS3512 MODEL 2017</p> <p>SCOPE OF WORKS: SUPPLY OF LABOR AND MATERIALS</p> <p>1. CHECK ALL LIGHTS OPERATION</p> <p>2. CHECK OPERATION OF HORN, SIDE MIRROR FUNCTION AND AC SWITCHES</p> <p>3. CHECK AC COOLING AND PERFORMANCE</p> <p>4. CLEAN AC CABIN FILTER</p> <p>5. CHECK WINDSHIELD WASHER SPRAY, WIPER OPERATION AND WIPER BLADE CONDITION</p> <p>6. RESET PMS REMINDER</p> <p>7. CHECK BATTERY FLUID LEVEL AND HEALTH USING BATTERY TESTER</p> <p>8. CHECK ENGINE COOLANT LEVEL IN RESERVOIR</p> <p>9. CHECK RADIATOR CAP STICKER IF INTACT</p> <p>10. CHECK FLUID LEVEL IN BRAKE, CLUTCH AND POWER STEERING RESERVOIR</p> <p>11. CHECK AND CLEAN EGR SYSTEM INCLUDING EGR VALVE AND INTAKE MANIFOLD</p> <p>12. CHECK ENGINE, TRANSMISSION, FRONT AND REAR AXLE HOUSING FOR ANY SIGNS OF COOLANT AND OIL LEAKS.</p> <p>13. REPLACE OIL FILTER AND ENGINE OIL</p> <p>14. CHECK ENGINE IDLING SPEED</p> <p>15. CHECK TIRE CONDITION</p> <p>16. CHECK WHEEL ALIGNMENT</p> <p>17. OVERHAUL BRAKE CALIPER KIT</p> <p>18. CAR CARE KIT APPLICATION</p> <p>19. REPLACE DRAIN PLUG</p> <p>20. SPRAY DEGREASER</p> <p>SUPPLIES: 1. OIL FILTER; 2. MOTOR OIL;</p>	1 LOT	21,600.00		
3	<p>MINSAT-18-96077/3</p> <p>PREVENTIVE MAINTENANCE SERVICE FOR FIRST 30,000 KMS. MITSUBISHI STRADA, NS3510 MODEL 2017</p> <p>SCOPE OF WORKS: SUPPLY OF LABOR AND MATERIALS</p> <p>1. CHECK ALL LIGHTS OPERATION</p> <p>2. CHECK OPERATION OF HORN, SIDE MIRROR FUNCTION AND AC SWITCHES</p> <p>3. CHECK AC COOLING AND PERFORMANCE</p> <p>4. CLEAN AC CABIN FILTER</p> <p>5. CHECK WINDSHIELD WASHER SPRAY, WIPER OPERATION AND WIPER BLADE CONDITION</p>	1 LOT	25,000.00		

	<p>6. RESET PMS REMINDER 7. CHECK BATTERY FLUID LEVEL AND HEALTH USING BATTERY TESTER 8. CHECK ENGINE COOLANT LEVEL IN RESERVOIR 9. CHECK RADIATOR CAP STICKER IF INTACT 10.CLEAN AIR CLEANER ELEMENT 11.CHECK FLUID LEVEL IN BRAKE, CLUTCH AND POWER STEERING RESERVOIR 12.CHECK AND CLEAN EGR SYSTEM INCLUDING EGR VALVE AND INTAKE MANIFOLD 13.CHECK ENGINE, TRANSMISSION, FRONT AND REAR AXLE HOUSING FOR ANY SIGNS OF COOLANT AND OIL LEAKS. 14.REPLACE OIL FILTER AND ENGINE OIL 15.CHECK ENGINE IDLING SPEED 16.CHECK TIRE CONDITION 17.CHECK/ADJUST CLUTCH AND BRAKE PEDAL FREE PLAY INCLUDING PARKING BRAKE LEVER STROKE 18.CHECK DRIVE BELTS FOR CRACKS, FRAYING, WEAR AND ADJUST THE TENSION 19.CHANGE FLUID IN MT/AT/CVT AND FRONT AND REAR DIFFERENTIAL 20.CHECK STEERING LINKAGE AND DRIVE SHAFT CONDITION AND CONNECTIONS 21.CHECK SUSPENSION SYSTEM INCLUDING BALL JOINTS AND DUST COVER FOR DAMAGE, LOOSENESS AND PLAY. 22.CHECK AND LUBRICATE PROPELLER SHAFT COMPONENTS WITH GREASE FITTING 23.CHECK FUEL/BRAKE HOSES, CLAMPS AND PIPES FOR LEAKAGE OR DETERIORATION 24.CHECK BRAKE PADS AND DISCS INCLUDING SHOE LINING AND DRUMS 25.CAR CARE KIT APPLICATION 26.SPRAY DEGREASER 27.CHANGE GEAR OIL</p> <p>SUPPLIES: 1. OIL FILTER; 2. MOTOR OIL; 3. GEAR OIL; AND, 4. DRAIN PLUG WASHER</p>				
4	<p>MINSAT-18-96077/4 PREVENTIVE MAINTENANCE SERVICE FOR 25,000 KMS.MITSUBISHI STRADA, NS-3511 MODEL 2017</p> <p>SCOPE OF WORKS: SUPPLY OF LABOR AND MATERIALS 1. CHECK ALL LIGHTS OPERATION 2. CHECK OPERATION OF HORN, SIDE MIRROR FUNCTION AND AC SWITCHES 3. CHECK AC COOLING AND PERFORMANCE 4. CLEAN AC CABIN FILTER 5. CHECK WINDSHIELD WASHER SPRAY, WIPER OPERATION AND WIPER BLADE CONDITION 6. CHECK/ADJUST CLUTCH AND BRAKE PEDAL FREE PLAY INCLUDING PARKING BRAKE LEVER STROKE 7. RESET PMS REMINDER 8. CHECK BATTERY FLUID LEVEL AND HEALTH USING BATTERY TESTER 9. CHECK ENGINE COOLANT LEVEL IN RESERVOIR 10. CHECK RADIATOR CAP STICKER IF INTACT 11. CLEAN AIR CLEANER ELEMENT 12. CHECK FLUID LEVEL IN BRAKE, CLUTCH AND POWER STEERING RESERVOIR</p>	1 LOT	25,000.00		

<p>13. CHECK DRIVE BELTS FOR CRACKS, FRAYING, WEAR AND ADJUST THE TENSION</p> <p>14. CHECK VACUUM PUMP, INTAKE AIR, TURBO CHARGER AND RADIATOR HOSES/CLAMPS CONDITION AND CONNECTION</p> <p>15. CHECK AND CLEAN EGR SYSTEM INCLUDING EGR VALVE AND INTAKE MANIFOLD</p> <p>16. CHECK ENGINE, TRANSMISSION, FRONT AND REAR AXLE HOUSING FOR ANY SIGNS OF COOLANT AND OIL LEAKS.</p> <p>17. REPLACE OIL FILTER, FUEL FILTER AND ENGINE OIL</p> <p>18. CHECK ENGINE IDLING SPEED</p> <p>19. CHECK TIRE CONDITION</p> <p>20. CHECK WHEEL ALIGNMENT</p> <p>21. OVERHAUL BRAKE CALIPER KIT</p> <p>22. CHECK UP BATTERY CONDITION</p> <p>23. CAR CARE KIT APPLICATION</p> <p>24. AIR REFRESHER ASSY</p> <p>25. REPLACE DRAIN PLUG</p> <p>26. SPRAY DEGREASER</p> <p>SUPPLIES: 1. OIL FILTER; 2. MOTOR OIL; 3. DRAIN PLUG WASHER;</p>				
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TOTAL AMOUNT (VAT EXCLUSIVE) _____

ADD: APPLICABLE VAT (___%) _____

TOTAL NET AMOUNT (VAT INCLUSIVE) _____

TERMS AND CONDITIONS:

1. ALL BIDDED ITEMS SHALL BE BRAND NEW, GENUINE AND SHALL BE IN STANDARD MANUFACTURER'S PACKAGING BEARING THE PART NO. AND/OR MARK BY PART NO. IN PRINT OR EMBOSSEMENT.
2. ALTERNATE OFFER IS NOT ALLOWED.
3. BIDS THAT EXCEEDS THE APPROVED BUDGET OF THE CONTRACT (ABC) SHALL BE AUTOMATICALLY REJECTED.
4. PARTIAL PAYMENT IS ALLOWED FOR EVERY SERVICES RENDERED ON A PER LOT BASIS.
- *5. REPAIR MAINTENANCE SERVICE SHALL BE AWARDED TO LEGITIMATE AUTO REPAIR SHOP OWNERS ONLY.**
- *6. PRIOR TO AWARD, TRANSCO SHALL CONDUCT SITE INSPECTION OF THE REPAIR SHOP.**

SPECIAL INSTRUCTION : INTERESTED SUPPLIER MUST VIEW/DOWNLOAD THE DOCUMENTS IN THE ASSOCIATED COMPONENT TO BE INCLUDED IN THE DOCUMENT REQUEST LIST(DRL) AT PhilGEPS.

FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- BID PRICE VALIDITY : 60 DAYS FROM QUOTE CLOSING DATE
(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)
- DELIVERY PERIOD : () 2 DAYs UPON TURN-OVER OF VEHICLE () BEST OFFER_____
- DELIVERY POINT :MINDANAO SATELLITE OFFICE, MINTAL, DAVAO CITY
- PAYMENT TERMS : WITHIN 30 CALENDAR DAYS UPON DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:

- 1. PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum)**
- 2. DTI/SEC Registration Certificate**
- 3. Mayor's Permit/Business Permit**
- 4. BIR Certificate of Registration**
- 5. Latest Income/Business Tax Return**
- 6. Notarized Omnibus Sworn Statement**
- 7. Receipts must be BIR compliant (please see below).**

Please issue an **Invoice/Receipt** to:

Name: **National Transmission Corporation (TransCo)**

Address: **Power Center Agham Road Corner
Quezon Ave., Diliman Quezon City**

TIN: **223-242-186-000**

If transaction is subject to VAT, kindly show as separate item the
VAT amount (12%) in the:

OFFICIAL RECEIPT - for sale of **SERVICES**

SALES INVOICE - for sale of **GOODS** or **PROPERTIES**

TRANSCO TERMS ACCEPTED:

(SIGNATURE AND DATE)

(NAME AND DESIGNATION)

(NAME OF COMPANY)

(TEL. FAX NOs.)

(EMAIL ADDRESS)

NOTE: "THE SERVICE PROVIDER MUST BE ACCREDITED BY MISTUBISHI MOTOR CORP."