



**NATIONAL TRANSMISSION CORPORATION**  
 GENERAL SERVICES DIVISION  
 CORPORATE SERVICES GROUP  
 TransCo-Power Center Complex, Diliman, Quezon City  
 Tel. Nos. 902-1500 Local 1627  
 Fax Nos. 914-62-09

**SUPPLIER'S TECHNICAL /PRICE QUOTATION FORM**  
**(NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT)**

**REQUEST FOR QUOTATION**

**REFERENCE No. HRD-17-95248**

**Name of Company:** \_\_\_\_\_  
**Address** : \_\_\_\_\_  
 \_\_\_\_\_  
**Tel/Fax No.** : \_\_\_\_\_  
 \_\_\_\_\_

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 10:00 AM on quote closing date at ADMINISTRATION OFFICE, Ground Floor, TRANSCO Annex Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

**QUOTE CLOSING DATE/TIME: June 22, 2017/10:00 A.M.**

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail ([eslenon/ecarganoza@transco.ph](mailto:eslenon/ecarganoza@transco.ph))** at the option of the offeror properly marked with the reference number. This bid document comprises TWO(2) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITIONS as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable)

Very truly yours,

**ROSSANA F. PAGUIO**  
 Manager, General Services Division

**NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED**

ITEM NO.	DESCRIPTION	QTY	(ABC in PhP) VAT Inclusive	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE)	
1	<b>HRD-17-95248</b> <b>MEALS FOR GAD SEMINAR</b> (LUNCH, AM AND PM SNACKS)  TECHNICAL SPECIFICATIONS: I. Date and Time of Delivery: I. 26 June 2017 II. Time: AM SNACKS-10:00AM LUNCH-11:30AM PM SNACKS-3:30PM  1. MEALS CONSIST OF THE FOLLOWING: I. AM SNACKS FOR ONE (1) DAY II. PM SNACKS FOR ONE (1) DAY III. BUFFET LUNCH FOR ONE (1) DAY	60 SET for June 26, 2017	36,000.00		

<p>IV. MAIN COURSE (AT LEAST 1 VARIANT OF MEAT OR FISH AND 1 VARIANT OF VEGETABLES)  V. RICE  VI. DESSERT  VII. BEVERAGE/OVERFLOWING COFFEE AND WATER  VIII. <b>WITH TABLES AND CHAIRS</b></p> <p><b>NOTE:</b></p> <p><b>VENUE: QUEZON CITY EXPERIENCE MUSEUM, QUEZON CITY CIRCLE</b></p>				
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**TOTAL AMOUNT (VAT EXCLUSIVE)** \_\_\_\_\_  
**ADD: APPLICABLE VAT ( \_\_\_% )** \_\_\_\_\_  
**TOTAL NET AMOUNT (VAT INCLUSIVE)** \_\_\_\_\_

NOTE: 1. ALTERNATE OFFER IS NOT ALLOWED.  
2. BIDS THAT EXCEEDS THE APPROVED BUDGET FOR THE CONTRACT (ABC) SHALL BE AUTOMATICALLY REJECTED.

**SPECIAL INSTRUCTION** : INTERESTED SUPPLIER MUST VIEW/DOWNLOAD THE ATTACHED DOCUMENT IN THE ASSOCIATED COMPONENT TO BE INCLUDED IN THE DOCUMENT REQUEST LIST (DRL) AT PHILGEPS.

**FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):**

- BID PRICE VALIDITY : AT LEAST 60 DAYS FROM QUOTED CLOSING DATE
- DELIVERY PERIOD : ( ) 7 CALENDAR DAYS ( ) BEST OFFER \_\_\_\_\_
- DELIVERY POINT : TRANSCO HEAD OFFICE, POWER CENTER, DILIMAN, QUEZON CITY
- PAYMENT TERMS : WITHIN 30 CALENDAR DAYS UPON DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS

**OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:**

1. Product brochures/catalog/technical reference.
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer.
3. Certificate of PhilGEPS Registration/Number.
4. Receipts must be BIR compliant (please see below).
5. Mayor's Business Permit
6. Income/Business Tax Return
7. Omnibus Sworn Statement (shall be required before issuance of Notice of Award)



**TRANSCO TERMS ACCEPTED:** \_\_\_\_\_

\_\_\_\_\_  
(Signature Over Printed Name/Date)

\_\_\_\_\_  
(Designation)

\_\_\_\_\_  
(Email Address/es)

\_\_\_\_\_  
(Office and Mobile No.)

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ENRIQUETA S. LENON**  
**902-1500 loc. 1627**