



NATIONAL TRANSMISSION CORPORATION
RESOURCE MANAGEMENT SERVICES GROUP
TransCo Annex Bldg., Diliman, Quezon City
Tel. No. 7902-1133 / 7902-1500 LOC. 1133

**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM
(NEGOTIATED PROCUREMENT: LEASE OF VENUE)**

REFERENCE NO.: ARB-22-97631 (PLP)

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **PINEDA, MARIA PILAR L.**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at ADMINISTRATION OFFICE, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

QUOTE CLOSING DATE/TIME: 21 MARCH 2022/10:00 A.M.

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (mlpineda@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises THREE (3) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

ROGELIO M. MABULAY, JR.

Manager, Procurement Management Division

NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED.

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
001	LEASE OF VENUE AND ACCOMMODATION FOR THE SIX (6) DAY SINGAPORE INTERNATIONAL ARBITRATION CENTRE (SIAC) HEARING Date: MARCH 25, 2022 TO APRIL 2, 2022 (8D/7N) NO. of PAX: 34	1 LOT	₱2,452,500.00		

TOTAL AMOUNT (VAT EXCLUSIVE) _____

ADD: APPLICABLE VAT (12%) _____

TOTAL AMOUNT (VAT INCLUSIVE) _____

ADD: LOCAL TAXES (____%) _____

ADD: SERVICE CHARGE (____%) _____

ADD: OTHER APPLICABLE TAXES/CHARGES (____%) _____

TOTAL NET AMOUNT _____

REFERENCE NO.: ARB-22-97631 (PLP)

TECHNICAL SPECIFICATIONS:				
Item Description		Compliance		Remarks
I.	AVAILABILITY	YES	NO	
1.	27 MARCH 2022 TO 3 APRIL 2022	[]	[]	
II.	LOCATION	YES	NO	
1.	WITHIN METRO MANILA, PREFERABLY NEAR ROMULO AND POBLADOR OFFICE AT MANILA	[]	[]	
III.	VENUE	YES	NO	
1.	STRUCTURAL CONDITION:			
A.	THE FOUNDATION IS MADE OF CONCRETE AND STRUCTURAL STEEL MATERIALS OR COMBINATION OF BOTH. MUST BE COMPLIANT WITH THE STANDARDS PROVIDED BY THE BUILDING CODE OF THE PHILIPPINES	[]	[]	
2.	FUNCTIONALITY OF FUNCTION ROOM:			
A.	AVAILABLE ONE (1) AIR-CONDITIONED FUNCTION ROOM ON: 28 MARCH 2022 TO 2 APRIL 2022 THAT SHOULD BE ABLE TO ACCCOMMODATE AT LEAST 40 PARTICIPANTS	[]	[]	
B.	AVAILABLE TWO (2) BREAK OUT AIR-CONDITIONED FUNCTION ROOMS ON 28 MARCH 2022 TO 2 APRIL 2022 THAT SHOULD BE ABLE TO ACCOMMODATE AT LEAST 20 PARTICIPANTS	[]	[]	
C.	MUST PASS SOUND PROOFING REQUIREMENTS OF TECHNICAL HOST FOR CONFIDENTIALITY OF THE PROCEEDINGS	[]	[]	
D.	AMENITIES INCLUDE:			
I.	VIDEOCONFERENCING SYSTEM	[]	[]	
II.	AT LEAST 3 MICROPHONE UNITS	[]	[]	
III.	AUDIBLE/OPERATIONAL SOUND SYSTEM	[]	[]	
IV.	PROJECTOR SCREEN AND TABLE FOR LCD PROJECTOR	[]	[]	
V.	ON-CALL TECHNICAL STAFF	[]	[]	
VI.	MUST POSSESS A FAST, RELIABLE AND INTERNET CONNECTION AT LEAST 100Mbps	[]	[]	
VII.	INCLUSIVE OF PM SNACKS AND DINNER FOR THE PARTICIPANTS	[]	[]	
VIII.	FREE FLOWING BREWED COFFEE OR TEA	[]	[]	
IX.	PROVIDE DEDICATED WAITERS/WAITRESSES	[]	[]	
3.	ROOM ARRANGEMENTS:			
A.	19 SINGLE ROOMS AND 6 ROOMS FOR TWIN SHARING ON 27 MARCH 2022 TO 3 APRIL 2022 INCLUSIVE OF BREAKFAST ON 28 MARCH 2022 TO 3 APRIL 2022 (8D/7N)	[]	[]	
B.	12 TWIN SHARING FOR TWO (2) PERSONS ON 27 MARCH 2022 TO 3 APRIL 2022 INCLUSIVE OF BREAKFAST ON 28 MARCH 2022 TO 3 APRIL 2022 (8D/7N)	[]	[]	
C.	IN-ROOM INTERNET ACCESS	[]	[]	
4.	CATERING SERVICES			
A.	MEALS CONSIST OF THE FOLLOWING:			
I.	FREE BREAKFAST BUFFET FOR THIRTY FOUR (34) PERSONS 28 MARCH 2022 TO 3 APRIL 2022 (7 DAYS)	[]	[]	
II.	LUNCH BUFFET FOR THIRTY FOUR (34) PERSONS FOR 28 MARCH 2022 TO 2 APRIL 2022 (7 DAYS)	[]	[]	
III.	PM SNACKS THIRTY FOUR (34) PERSONS FOR 28 MARCH 2022 TO 2 APRIL 2022 (7 DAYS)	[]	[]	
IV.	DINNER BUFFET FOR THIRTY FOUR (34) PERSONS 27 MARCH 2022 TO 2 APRIL 2022 (7 DAYS)	[]	[]	
V.	MAIN COURSE (AT LEAST 1 VARIANT OF MEAT, 1 VARIANT OF SEAFOODS AND 1 VARIANT OF VEGETABLES)	[]	[]	
VI.	RICE	[]	[]	
VII.	DESSERT (FRUITS)	[]	[]	
VIII.	BEVERAGE/FREEFLOWING COFFEE AND WATER	[]	[]	

REFERENCE NO.: ARB-22-97631 (PLP)

5.	FACILITIES:			
A.	CONTINUOUS WATER SUPPLY & ACCESSIBLE COMFORT ROOM	[]	[]	
B.	COMPLIANT WITH THE STANDARDS PROVIDED BY THE BUILDING CODE OF THE PHILIPPINES	[]	[]	
C.	ACCESSIBLE EMERGENCY EXIT AND ALARM, STANDBY FIRE EXTINGUISHER AND AUTOMATIC SPRINKLER	[]	[]	
D.	AVAILABLE TELEPHONE WITHIN THE PREMISES OF THE BUILDING.	[]	[]	
E.	AUDIBLE/OPERATIONAL SOUND SYSTEM	[]	[]	
F.	ADEQUATE GUARDED PARKING SPACE	[]	[]	
G.	FREE WI-FI INTERNET ACCESS	[]	[]	
H.	24 HOUR FRONT DESK ASSISTANCE	[]	[]	
I.	FREE USE OF INDOOR FACILITIES AND OUTDOOR SPORTS FACILITIES FROM 6AM TO 6PM	[]	[]	
J.	MEDICAL SERVICES: ON-CALL NURSE	[]	[]	
6.	OTHER REQUIREMENTS:			
A.	PROVISION OF JANITORIAL AND MAINTENANCE SERVICES	[]	[]	
B.	AMBIANCE PROMOTES LEARNING	[]	[]	
C.	ADEQUATE SECURITY SERVICE (24/7)	[]	[]	

NOTE : ALTERNATE OFFERS ARE NOT ALLOWED
Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

SPECIAL INSTRUCTION: Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

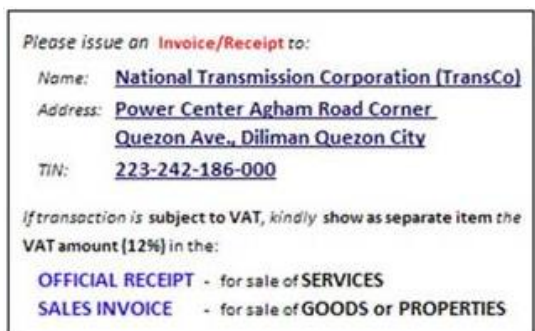
- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE
(**VAT EXCLUSIVE, INDICATE APPLICABLE VAT**)
- DELIVERY PERIOD: () 27 MARCH 2022 TO 03 APRIL 2022
- DELIVERY POINT: TRANSCO-HO, DILIMAN, Q.C.
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY/SERVICES RENDERED AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: _____

OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. Product brochures/catalog/technical reference, if applicable.
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer, if applicable.

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. **PhilGEPs Registration Number/Certificate of PhilGEPs Registration (for Platinum Membership)**
2. **DTI/SEC Registration Certificate**
3. **Mayor’s Permit/Business Permit (2022)**
4. **BIR Certificate of Registration**
5. **Latest Income/Business Tax Return (2020)**
6. Receipts must be BIR compliant (please see below).



TRANSCO TERMS ACCEPTED: _____
(SIGNATURE AND DATE)

_____ (NAME AND DESIGNATION)

_____ (NAME OF COMPANY)

_____ (E-MAIL ADD & MOBILE NO.)