



**NATIONAL TRANSMISSION CORPORATION**  
 RESOURCE MANAGEMENT SERVICES GROUP  
 TransCo Annex Bldg., Diliman, Quezon City  
 Tel. No. 902-1521/Fax No. 914-6209

**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM  
 (NEGOTIATED PROCUREMENT: SMALL VALUE PROCUREMENT)**

**REFERENCE NO.: GSD-22-97565 (PLP)**

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **PINEDA, MA. PILAR L.**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before quote closing date at PROCUREMENT MANAGEMENT DIVISION, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

**QUOTE CLOSING DATE/TIME: 23 FEBRUARY 2022/3:00 P.M.**

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (mlpineda@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises THREE (3) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

**ROGELIO M. MABULAY, JR.**  
 Manager, Procurement Management Division

**NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED**

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1.	GSD-21-97121/1 <b>SUPLY OF LABOR, MATERIALS AND TECHNICAL SUPERVISION TO UNDERTAKE DISINFECTION SERVICES (INTERIOR &amp; EXTERIOR DECONTAMINATION)</b>  TREATMENT COVERAGE: 52 SESSIONS CONSUMABLE FOR TWELVE (12) MONTHS OR UPON REQUEST BASED ON THE NECESSITY OF REQUIREMENTS STARTING FROM THE DATE OF AWARD/PROCEED.  AFFECTED BUILDINGS: -TRANSCO MAIN BUILDING (3 FLOORS) = APPROX. 2,897.74 SQ.M. -TRANSCO ANNEX BUILDING (3 FLOORS) = APPROX. 1,125.00 SQ.M. -TRANSCO DORMITORY BUILDING (2 FLOORS) = APPROX. 1,310.40 SQ.M.  SCOPE OF WORKS: 1. THOROUGH INSPECTION OF AREAS OR AREA SAFETY CHECK. ENSURE THAT ALL THE AREAS ARE CLEANED BY THE HOUSEKEEPING PERSONNEL AND CLEAR AND SECURE (OF PEOPLE AND POSSIBLE HAZARDS);	1 LOT	₱ 900,000.00		

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NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
	<p>CONTINUATION . . . GSD-22-97565/1</p> <p>2. PROCEED WITH THE DISINFECTION VIA MISTING AND SPRAYING PROPER ON ALL AREAS. SPRAY/WIPE WALLS, FLOORS, FREQUENTLY TOUCHED AREAS AND COMMON AREAS. MISTED OR SPRAYED SURFACE MUST BE EXPOSED TO CHEMICAL 5 TO 10 MINUTES BEFORE WIPING TO DRY;</p> <p>3. RE-ENTRY AFTER TREATMENT AT LEAST TWO (2) HOURS INSPECTION TO BE CONDUCTED BY THE REPRESENTATIVES FROM BOTH CLIENT AND SERVICE PROVIDER TO ENSURE APPROPRIATE DISINFECTION WAS SUCCESSFULLY COMPLETED.</p> <p>- CHEMICALS/SOLUTIONS TO BE USED FOR INDOOR AND OUTDOOR DISINFECTION SHALL BE NON-HAZARDOUS, NON-TOXIC AND FDA ENDORSED/APPROVED.</p> <p>-TREATMENT PROCEDURE SHALL BE IN COMPLIANCE WITH THE DEPARTMENT OF HEALTH (DOH) MEMORANDUM ORDER NO. 2020-0157 DATED APRIL 10, 2020 RE: GUIDELINES ON CLEANING &amp; DISINFECTION IN VARIOUS SETTING AS AN INFECTION PREVENTION &amp; CONTROL MEASURES AGAINST COVID-9</p>				

TOTAL AMOUNT (VAT EXCLUSIVE) \_\_\_\_\_

ADD: APPLICABLE VAT ( \_\_\_% ) \_\_\_\_\_

TOTAL NET AMOUNT (VAT INCLUSIVE) \_\_\_\_\_

**NOTE** : ALTERNATE OFFERS ARE NOT ALLOWED

Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

**SPECIAL INSTRUCTION:** Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

**FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):**

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE  
(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)
- DELIVERY PERIOD: ( ) 52 SESSIONS CONSUMABLE FOR 12 MONTHS OR UPON REQUEST STARTING FROM DATE OF AWARD/PROCEED OR RECEIPT OF APPROVED PO  
( ) \_\_\_\_\_
- DELIVERY POINT: TRANSCO-HO WAREHOUSE, DILIMAN, Q.C , c/o GENERAL SERVICES DIVISION
- PAYMENT TERMS: MONTHLY PAYMENT, WITHIN 30 CALENDAR DAYS UPON DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: \_\_\_\_\_

**OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:**

1. Product brochures/catalog/technical reference (if applicable).
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer (if applicable).
3. **Proposed detailed treatment procedure.**
4. **Documentary Proof that the chemical/solutions to be used for indoor and outdoor disinfection shall be hazardous, non-toxic and FDA endorsed/approved.**

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- 5. **Documentary Proof that the treatment procedure shall be in compliance with the Department of Health (DOH) Memo Order No. 2020-0157 dated April 10, 2020 re: Guidelines on Cleaning & Disinfection on Various Setting as an Infection Prevention & Control Measures Against Covid-19.**

**ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:**

- 1. **PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum Membership)**
- 2. **DTI/SEC Registration Certificate**
- 3. **Mayor’s Permit/Business Permit (2022)**
- 4. **BIR Certificate of Registration**
- 5. **Latest Income/Business Tax Return (2020)**
- 6. **Notarized Omnibus Sworn Statement (use applicable form)**
- 7. Receipts must be BIR compliant (please see below).

Please issue an **Invoice/Receipt** to:

Name: National Transmission Corporation (TransCo)

Address: Power Center Agham Road Corner  
Quezon Ave., Diliman Quezon City

TIN: 223-242-186-000

If transaction is subject to VAT, kindly show as separate item the VAT amount (12%) in the:

**OFFICIAL RECEIPT** - for sale of SERVICES  
**SALES INVOICE** - for sale of GOODS or PROPERTIES

**TRANSCO TERMS ACCEPTED:** \_\_\_\_\_  
(SIGNATURE AND DATE)

\_\_\_\_\_

(NAME AND DESIGNATION)

\_\_\_\_\_

(NAME OF COMPANY)

\_\_\_\_\_

(MOBILE NO. & EMAIL ADD)