



**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM
 (SHOPPING)**

REFERENCE NO.: GSD-20-96668 (ECA)

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at PROCUREMENT MANAGEMENT DIVISION, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

QUOTE CLOSING DATE/TIME: JANUARY 31, 2020 /3:00 P.M.

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (ecarganoza@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises THREE (3) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

ROGELIO M. MABULAY, JR.

Manager, Procurement Management Division

NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED.

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1.	PR No. GSD-20-96668/1 BOX, STORAGE DROPSIDE/COLLAPSIBLE, 15" W, 24"L 10"H	100 PCS	₱8,000.00		
2.	PR No. GSD-20-96668/2 CLIP, BINDER 1" W BLACK	1,200 PCS	₱1,344.00		
3.	PR No. GSD-20-96668/3 PEN, MARKING NON-REFILLABLE, BLACK, MEDIUM POINT, BULLET POINT TIP	120 PCS	₱1,200.00		
4.	PR No. GSD-20-96668/4 RECEPTACLE WASTEPAPER, OFFICE TYPE - PLASTIC, 8 1/2"W, 11 1/2" L, 10 1/2 H, OVAL	30 PCS	₱750.00		
5.	PR No. GSD-20-96668/5 SIGN PEN BLACK, LIQUID/GEL INK, 0.5MM NEEDLE TIP	120 PCS	₱2,400.00		

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6.	PR No. GSD-20-96668/6 SIGN PEN BLUE, LIQUID/GEL INK, 0.5MM NEEDLE TIP	120 PCS	₱2,400.00		
7.	PR No. GSD-20-96668/7 STAPLE WIRE LIGHT DUTY, B8 WIRE	150 BOXES	₱6,750.00		
8.	PR No. GSD-20-96668/8 STAND, MAGAZINE HARD BOARD, 5"W,15"L, 10" H, DARK GREENWALL	300 PCS	₱20,100.00		
9.	PR No. GSD-20-96668/9 STAPLER, PAPER FASTENING OFFICE TYPE #B8, HEAVY DUTY, ASSORTED COLOR, WITH STAPLE REMOVER, BOSTITCH	30 PCS	₱8,940.00		
10.	PR No. GSD-20-96668/10 CUTTER PAPER MDL NT L-500/L-500G, HARD PLASTIC, HEAVY DUTY, NT CUTTER	20 PCS	₱5,700.00		
11.	PR No. GSD-20-96668/11 FASTENER, PAPER PLASTIC COATED, 2"PAPER CAPACITY, 2 3/4" PRONG L, 50 SETS/BOX, IN VARIOUS COLORS	100 BOXES	₱2,200.00		
12.	PR No. GSD-20-96668/12 FOLDER, FILE WHITE, 14 POINTS, FOR LEGAL SIZE PAPERS/DOCUMENTS, TAGBOARD EQUIVALENT 100 PCS/PACK	4,000 PCS	₱16,000.00		
13.	PR No. GSD-20-96668/13 PEN, MARKING FLOURESCENT, YELLOW, MEDIUM POINT, CHISEL TIP	180 PCS	₱1,800.00		
14.	PR No. GSD-20-96668/14 PEN 0.5MM, SMOOTH INK PEN, BLACK	500 PCS	₱4,000.00		
15.	PR No. GSD-20-96668/15 PEN 0.5MM, SMOOTH INK PEN, BLUE	500 PCS	₱4,000.00		
16.	PR No. GSD-20-96668/16 PEN 0.5 MM, SUPER FINE POINT, GREEN	150 PCS	₱2,100.00		

TOTAL AMOUNT (VAT EXCLUSIVE) _____

ADD: APPLICABLE VAT (___%) _____

TOTAL NET AMOUNT (VAT INCLUSIVE) _____

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NOTE : ALTERNATE OFFERS ARE NOT ALLOWED
Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.
SPECIAL INSTRUCTION : Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE
(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)
- DELIVERY PERIOD: () 7 CALENDAR DAYS () _____
- DELIVERY POINT: TRANSCO-HO WAREHOUSE, DILIMAN, Q.C.
C/O M. T. JAVILLO
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY AND
SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: _____

OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. **Product brochures/catalog/technical reference.**
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer. (If applicable)

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. **PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum Membership)**
2. **DTI/SEC Registration Certificate**
3. **Mayor’s Permit/Business Permit**
4. **BIR Certificate of Registration**
5. Receipts must be BIR compliant (please see below).



TRANSCO TERMS ACCEPTED: _____
(SIGNATURE AND DATE)

(NAME AND DESIGNATION)

(NAME OF COMPANY)