



NATIONAL TRANSMISSION CORPORATION
 RESOURCE MANAGEMENT SERVICES GROUP
 TransCo Annex Bldg., Diliman, Quezon City
 Tel. No. 902-1521/Fax No. 914-6209

SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM
(NEGOTIATED PROCUREMENT: SMALL VALUE)

REFERENCE NO.: HRD-19-96632(ECA)

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at PROCUREMENT MANAGEMENT DIVISION OFFICE, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

QUOTE CLOSING DATE/TIME: DECEMBER 13, 2019/3:00PM

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (ecarganoza@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises TWO (2) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

ROGELIO M. MABULAY, JR.

Manager, Procurement Management Division

NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
001	PRODUCTION OF THE 2020 TRANSCO DESK CALENDAR 1.0 CREATIVE & PRODUCTION SERVICES 1.1 CONCEPT, DESIGN AND LAYOUT <ul style="list-style-type: none"> INITIAL PRESENTATION SHALL CONSIST OF THREE (3) CONCEPTS/DESIGNS FOR WALL CALENDAR IN COMPREHENSIVE STUDIES MOCK-UP FORM DESK CALENDAR-7 LEAVES THEME: AS PROVIDED 1.2 PREPARATION OF FINAL FILES READY FOR COLOR PROOFING AND PRINTING AS APPROVED BY TRANSCO 1.3 EDITORIAL ASSISTANCE-CAPTIONS 2.0 COLOR PROOFING/PRINTING-DESK CALENDAR 2.1 COLOR PROOFING 2.2 PRINTING SPECIFICATIONS: DESK CALENDAR <ul style="list-style-type: none"> SIZE: LEAVES-8" (WIDTH) X 6 ½" (HEIGHT) STANDEE-FOLDED 8" X 7" / SPREAD 8" X 17" ENVELOPE-TO FIT NO. OF LEAVES: SEVEN (7) LEAVES/ INCLUDING COVER/14PP STOCK: LEAVES-MATTE#180 STANDEE-STARLIN PASTED ON CHIPBOARD#30 ENVELOPE-BOOK#80 	1 LOT	₱400,000.00		

- COLOR: LEAVES-FULL COLOR/FULL COLOR STANDEE-COLOR APPROPRIATE TO DESIGN ENVELOPE-IC/0
- PROCESS: OFFSET PRINTING/2 SP
- BINDING: DOUBLE LOOP/WIRE "O"WHITE DIA 3/8"/8"LONG
- OTHERS: UTILIZE CTP TECHNOLOGY IN THE PRINTING

QUANTITY:1,000 COPIES

3.0 OTHER DELIVERABLES

3.1 SUBMISSION OF THREE (3) CREATIVE DESIGN PROPOSAL

3.2 SUBMISSION OF FIVE (5) DESK CALENDARS PRINTED FROM DIFFERENT GOVERNMENT OFFICES

3.3 THREE (3) CLIENT CERTIFICATION OF SATISFACTORY PERFORMANCE

3.4 DEADLINE FOR SUBMISSION OF DESIGNS IS **DECEMBER 13, 2019**

TOTAL AMOUNT (VAT EXCLUSIVE) _____
 ADD: APPLICABLE VAT (___%) _____
 TOTAL NET AMOUNT (VAT INCLUSIVE) _____

NOTE : ALTERNATE OFFERS ARE NOT ALLOWED
 Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

SPECIAL INSTRUCTION : Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE **(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)**
- DELIVERY PERIOD: () 7 CALENDAR DAYS () _____
- DELIVERY POINT: TRANSCO-HO WAREHOUSE, DILIMAN, Q.C.
C/O K. L. MASANQUE
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: _____

OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. Product brochures/catalog/technical reference.
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer.

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. PhilGEPS Registration Number/Certificate of PhilGEPS Registration
2. DTI/SEC Registration Certificate
3. 2019 Mayor's Permit/Business Permit
4. BIR Certificate of Registration
5. Latest Income/Business Tax Return (2018 Annual ITR)
6. Notarized Omnibus Sworn Statement
7. Receipts must be BIR compliant (please see below).



TRANSCO TERMS ACCEPTED: _____
 (SIGNATURE AND DATE)

 (NAME AND DESIGNATION)

 (NAME OF COMPANY)