



**NATIONAL TRANSMISSION CORPORATION**  
RESOURCE MANAGEMENT SERVICES GROUP  
TransCo Annex Bldg., Diliman, Quezon City  
Tel. No. 902-1521/Fax No. 914-6209

**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM**  
**(NEGOTIATED PROCUREMENT: SMALL VALUE PROCUREMENT)**

**REFERENCE NO.: NP200814-EA40**

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FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at PROCUREMENT MANAGEMENT DIVISION OFFICE, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

**QUOTE CLOSING DATE/TIME: 24 SEPTEMBER 2020/3:00 P.M.**

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (ecarganoza@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises SEVEN (7) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

**ROGELIO M. MABULAY, JR.**

Manager, Procurement Management Division

**NOTE: THIS FORM IS COMPUTER GENERATED.SIGNATURE IS NOT REQUIRED**

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
001	<b>ROWVIS-20-96903/1</b> <b>SERVICES, PREVENTIVE MAINTENANCE</b>  FOR MITSUBISHI STRADA NS 3507 <b>(60,000KM READING)</b>  SCOPE OF WORK: SUPPLY OF LABOR AND MATERIALS 1. CHECK ALL LIGHTS OPERATION 2. CHECK OPERATION OF HORN, SIDE MIRROR FUNCTION AND AC SWITCHES 3. CHECK AC COOLING AND PERFORMANCE. 4. CHECK AND CLEAN AC CABIN FILTER. 5. CHECK WINDSHIELD WASHER SPRAY, WIPER OPERATION AND WIPER BLADE CONDITION. 6. CHECK / ADJUST CLUTCH AND BRAKE PEDAL FREE PLAY INCLUDING PARKING BRAKE LEVER STROKE 7. RESET PMS REMINDER INDICATOR	1 LOT	₱27,636.83		

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NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
001	Continuation .... 8. CHECK BATTERY FLUID LEVEL AND HEALTH 9. CHECK ENGINE COOLANT LEVEL IN RESEVOIR 10. CHECK RADIATOR CAP STICKER IF INTACT 11. CLEAN AIR CLEANER ELEMENT 12. CHECK FLUID LEVEL IN BRAKE, CLUTCH AND POWER STEERING RESEVOIR 13. CHECK DRIVE BELT CONDITION 14. CHECK VACUUM PUMP, INTAKE AIR, TURBOCHARGER AND RADIATOR HORSES / CLAMPS CONDITION AND CONNECTION. 15. CHECK DRIVESHAFT BOOTS CONDITION 16. CHECK EXHAUST PIPE CONNECTION FOR GAS LEAKAGE AND PIPE INSTALLATION 17. CHECK ENGINE, TRANSMISSION, TRANSFER, FRONT AND REAR DIFFERENTIAL AND AXLE HOUSING FOR OIL LEAKS 18. CHECK ENGINE IDLING SPEED 19. CHECK TIRE CONDITION 20. CHECK CONDITION OF VALVE CLEARANCE 21. PERFORM EMISSION TEST AND DC MOTOR SOUND CHECK 22. CHECK OPERATION OF POSITIVE CRANKCASE VENTILATION AND EGR SYSTEM 23. CHECK OPERATION OF BLOW-BY GAS REDUCTION DEVICE AND CATALYTIC CONVERTER 24. CHECK STEERING LINKAGE FOR DAMAGE AND LOOSE CONNECTIONS 25. CHECK SUSPENSION SYSTEM, BALL JOINTS AND DUST COVERS FOR DAMAGE, LOOSENESS AND PLAY 26. CHECK AND LUBRICATE PROPELLER SHAFT WITH GREASE FITTING 27. CHECK FRONT AND REAR WHEEL BEARING FOR PLAY. REPLACE BEARINGS (IF APPLICABLE) 28. CHECK FUEL / BRAKE HOSES, CLAMPS, AND PIPES FOR LEAKAGE OR DETERIORATION 29. CHECK BRAKE PADS AND DISCS FOR WEAR 30. CHECK BRAKE SHOE LININGS AND DRUMS FOR WEAR 31. ADJUST CLEARANCE OF BRAKE SHOE LININGS 32. ROTATE TIRES. CALIBRATE TPMS IF EQUIPPED. 33. CHECK WHEEL ALIGNMENT 34. CHECK BRAKE MASTER CYLINDER AND BRAKE HOSE 35. REPLACE AC CABIN FILTER 36. REPLACE AIR CLEANER ELEMENT 37. REPLACE FUEL FILTER 38. REPLACE OIL FILTER AND ENGINE OIL 39. REPLACE BRAKE PADS AND DISCS				

**REFERENCE NO.: NP200814-EA40**

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
002	<p><b>ROWVIS-20-96915/1</b> <b>SERVICES, PREVENTIVE MAINTENANCE</b></p> <p>FOR MITSUBISHI STRADA NS 3507 <b>(65,000KM READING)</b></p> <p>SCOPE OF WORK: SUPPLY OF LABOR AND MATERIALS</p> <ol style="list-style-type: none"> <li>1. CHECK ALL LIGHTS OPERATION</li> <li>2. CHECK OPERATION OF HORN, SIDE MIRROR FUNCTION AND AC SWITCHES</li> <li>3. CHECK AC COOLING AND PERFORMANCE.</li> <li>4. CHECK AND CLEAN AC CABIN FILTER.</li> <li>5. CHECK WINDSHIELD WASHER SPRAY, WIPER OPERATION AND WIPER BLADE CONDITION.</li> <li>6. CHECK / ADJUST CLUTCH AND BRAKE PEDAL FREE PLAY INCLUDING PARKING BRAKE LEVER STROKE</li> <li>7. RESET PMS REMINDER INDICATOR</li> <li>8. CHECK BATTERY FLUID LEVEL AND HEALTH</li> <li>9. CHECK ENGINE COOLANT LEVEL IN RESEVOIR</li> <li>10. CHECK RADIATOR CAP STICKER IF INTACT</li> <li>11. CLEAN AIR CLEANER ELEMENT</li> <li>12. CHECK FLUID LEVEL IN BRAKE, CLUTCH AND POWER STEERING RESEVOIR</li> <li>13. CHECK DRIVE BELT CONDITION</li> <li>14. CHECK VACUUM PUMP, INTAKE AIR, TURBOCHARGER AND RADIATOR HORSES / CLAMPS CONDITION AND CONNECTION.</li> <li>15. CHECK DRIVESHAFT BOOTS CONDITION</li> <li>16. CHECK EXHAUST PIPE CONNECTION FOR GAS LEAKAGE AND PIPE INSTALLATION</li> <li>17. CHECK ENGINE, TRANSMISSION, TRANSFER, FRONT AND REAR DIFFERENTIAL AND AXLE HOUSING FOR OIL LEAKS</li> <li>18. CHECK ENGINE IDLING SPEED</li> <li>19. CHECK TIRE CONDITION</li> <li>20. CHECK FUEL / BRAKE HOSES, CLAMPS, AND PIPES FOR LEAKAGE OR DETERIORATION</li> <li>21. CHECK BRAKE PADS AND DISCS FOR WEAR</li> <li>22. CHECK BRAKE SHOE LININGS AND DRUMS FOR WEAR</li> <li>23. CHECK WHEEL ALIGNMENT</li> </ol> <ol style="list-style-type: none"> <li>24. REPLACE RADIATOR COOLANT</li> <li>25. REPLACE FLUIDS IN BRAKE, CLUTCH, AND POWER STEERING RESERVOIR</li> <li>26. REPLACE OIL FILTER AND ENGINE OIL</li> <li>27. CHANGE GEAR OIL IN MT, TRANSFER, FRONT AND REAR DIFFERENTIAL</li> </ol>	1 LOT	₱24,114.22		

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				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
003	<b>ROWVIS-20-96916/1</b> <b>SERVICES, PREVENTIVE MAINTENANCE</b>  FOR MITSUBISHI STRADA NS 3507 <b>(70,000KM READING)</b>  1. CHECK ALL LIGHTS OPERATION 2. CHECK OPERATION OF HORN, SIDE MIRROR FUNCTION AND AC SWITCHES 3. CHECK AC COOLING AND PERFORMANCE. 4. CHECK AND CLEAN AC CABIN FILTER. 5. CHECK WINDSHIELD WASHER SPRAY, WIPER OPERATION AND WIPER BLADE CONDITION. 6. CHECK / ADJUST CLUTCH AND BRAKE PEDAL FREE PLAY INCLUDING PARKING BRAKE LEVER STROKE 7. RESET PMS REMINDER INDICATOR 8. CHECK BATTERY FLUID LEVEL AND HEALTH 9. CHECK ENGINE COOLANT LEVEL IN RESEVOIR 10. CHECK RADIATOR CAP STICKER IF INTACT 11. CLEAN AIR CLEANER ELEMENT 12. CHECK FLUID LEVEL IN BRAKE, CLUTCH AND POWER STEERING RESEVOIR 13. CHECK DRIVE BELT CONDITION 14. CHECK VACUUM PUMP, INTAKE AIR, TURBOCHARGER AND RADIATOR HORSES / CLAMPS CONDITION AND CONNECTION. 15. CHECK DRIVESHAFT BOOTS CONDITION 16. CHECK EXHAUST PIPE CONNECTION FOR GAS LEAKAGE AND PIPE INSTALLATION 17. CHECK ENGINE, TRANSMISSION, TRANSFER, FRONT AND REAR DIFFERENTIAL AND AXLE HOUSING FOR OIL LEAKS 18. CHECK ENGINE IDLING SPEED 19. CHECK TIRE CONDITION 20. PERFORM EMISSION TEST AND DC MOTOR SOUND CHECK 21. CHECK STEERING LINKAGE FOR DAMAGE AND LOOSE CONNECTIONS 22. CHECK SUSPENSION SYSTEM, BALL JOINTS AND DUST COVERS FOR DAMAGE, LOOSENESS AND PLAY 23. CHECK AND LUBRICATE PROPELLER SHAFT WITH GREASE FITTING 24. CHECK FUEL / BRAKE HOSES, CLAMPS, AND PIPES FOR LEAKAGE OR DETERIORATION 25. CHECK BRAKE PADS AND DISCS FOR WEAR 26. CHECK BRAKE SHOE LININGS AND DRUMS FOR WEAR 27. ROTATE TIRES. CALIBRATE TPMS IF EQUIPPED. 28. CHECK WHEEL ALIGNMENT 29. REPLACE OIL FILTER AND ENGINE OIL	1 LOT	₱14,276.46		

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NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
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004	<b>LITVIS-20-96922/1</b> <b>SERVICES, PREVENTIVE MAINTENANCE</b>  FOR MITSUBISHI STRADA NS3508 AND MITSUBISHI STRADA NS5291  SUPPLY OF LABOR & MATERIALS FOR <b>30KM</b> PMS 1. CHECK ALL LIGHTS OPERATION (HEADLAMPS, REVERSE, TURN SIGNAL, HAZARD, BRAKE LAMPS AND INTERIOR). 2. CHECK OPERATION OF HORN, SIDE MIRROR FUNCTION AND AC SWITCHES. 3. CHECK AC COOLING & PERFORMANCE. 4. IF EQUIPPED, CHECK AND CLEAN AC CABIN FILTER. 5. CHECK WINDSHIELD WASHER SPRAY, WIPER OPERATION AND WIPER BLADE CONDITION. 6. RESET PMS REMINDER INDICATOR IN INSTRUMENT PANEL; ADJUST PMS INTERVAL REMINDER (IF EQUIPPED) USING MUT-III. 7. CHECK BATTERY FLUID LEVEL AND HEATH USING BATTERY ANALYZER. 8. CHECK ENGINE COOLANT LEVEL IN RESERVOIR. 9. CHECK RADIATOR CAP STICKER IF INTACT. 10. CHECK FLUID LEVEL IN BRAKE, CLUTCH, AND POWER STEERING RESERVOIR. 11. CHECK DRIVE BELT CONDITION. 12. CHECK DRIVESHAFT BOOTS CONDITION. 13. CHECK EXHAUST PIPE CONNECTIONS FOR GAS LEAKAGE AND PIPE INSTALLATION 14. CHECK ENGINE IDLING SPEED. 15. CHECK TIRE CONDITION (PRESSURE, PRESENCE OF FOREIGN OBJECTS, WEAR AND DEPTH). 16. CHECK STEERING LINKAGE FOR DAMAGE AND LOOSE CONNECTIONS. 17. CHECK SUSPENSION SYSTEM, BALL JOINTS AND DUST COVERS FOR DAMAGE, LOOSENESS AND PLAY. 18. CHECK BRAKE PADS AND DISCS FOR WEAR. 19. CHECK BRAKE SHOE LININGS AND DRUMS (DRUM-IN-DISC) FOR WEAR. 20. ADJUST CLEARANCE OF BRAKE SHOE LININGS. 21. REPLACE OIL FILTER AND ENGINE OIL	2 LOTS	₱60,000.00		

**REFERENCE NO.: NP200814-EA40**

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
005	<p><b>LITVIS-20-96922/2</b> <b>SERVICES, PREVENTIVE MAINTENANCE</b></p> <p>FOR MITSUBISHI STRADA NS 3508 AND MITSUBISHI STRADA NS5291</p> <p>SUPPLY OF LABOR &amp; MATERIALS FOR <b>40KM</b> PMS</p> <ol style="list-style-type: none"> <li>1. CHECK ALL LIGHTS OPERATION (HEADLAMPS, REVERSE, TURN SIGNAL, HAZARD, BRAKE LAMPS AND INTERIOR).</li> <li>2. CHECK OPERATION OF HORN, SIDE MIRROR FUNCTION AND AC SWITCHES.</li> <li>3. CHECK AC COOLING &amp; PERFORMANCE.</li> <li>4. IF EQUIPPED, CHECK AND CLEAN AC CABIN FILTER.</li> <li>5. CHECK WINDSHIELD WASHER SPRAY, WIPER OPERATION AND WIPER BLADE CONDITION.</li> <li>6. CHECK/ADJUST CLUTCH AND BRAKE PEDAL FREE PLAY INCLUDING PARKING BRAKE LEVER STROKE.</li> <li>7. RESET PMS REMINDER INDICATOR IN INSTRUMENT PANEL; ADJUST PMS INTERVAL REMINDER (IF EQUIPPED) USING MUT-III.</li> <li>8. CHECK BATTERY FLUID LEVEL AND HEATH USING BATTERY ANALYZER.</li> <li>9. CHECK ENGINE COOLANT LEVEL IN RESERVOIR.</li> <li>10. CHECK RADIATOR CAP STICKER IF INTACT.</li> <li>11. CLEAN AIR CLEANER ELEMENT.</li> <li>12. CHECK FLUID LEVEL IN BRAKE, CLUTCH, AND POWER STEERING RESERVOIR.</li> <li>13. CHECK DRIVE BELT CONDITION.</li> <li>14. CHECK DRIVESHAFT BOOTS CONDITION.</li> <li>15. CHECK EXHAUST PIPE CONNECTIONS FOR GAS LEAKAGE AND PIPE INSTALLATION 16. CHECK ENGINE IDLING SPEED.</li> <li>17. CHECK TIRE CONDITION (PRESSURE, PRESENCE OF FOREIGN OBJECTS, WEAR AND DEPTH).</li> <li>18. CHECK SUSPENSION SYSTEM, BALL JOINTS AND DUST COVERS FOR DAMAGE, LOOSENESS AND PLAY.</li> <li>19. CHECK AND LUBRICATE PROPELLER SHAFT WITH GREASE FITTING.</li> <li>20. CHECK FUEL/BRAKE HOSES, CLAMPS, AND PIPES FOR LEAKAGE OR DETERIORATION.</li> <li>21. CHECK BRAKE PADS AND DISCS FOR WEAR.</li> <li>22. CHECK BRAKE SHOE LININGS AND DRUMS (DRUM-IN-DISC) FOR WEAR.</li> <li>23. ROTATE TIRES. CALIBRATE TPMS IF EQUIPPED.</li> <li>24. REPLACE OIL FILTER AND ENGINE OIL</li> </ol>	2 LOTS	₱50,000.00		

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TOTAL AMOUNT (VAT EXCLUSIVE) \_\_\_\_\_

ADD: APPLICABLE VAT ( \_\_\_% ) \_\_\_\_\_

TOTAL NET AMOUNT (VAT INCLUSIVE) \_\_\_\_\_

**TERMS AND CONDITIONS:**

1. ALL BIDDED ITEMS SHALL BE BRAND NEW, GENUINE AND SHALL BE IN STANDARD MANUFACTURER’S PACKAGING, BEARING THE PART NO. AND/OR MARK BY PART NO. IN PRINT OR EMBOSMENT.
2. ALTERNATE OFFER IS NOT ALLOWED.
3. BIDS THAT EXCEED THE APPROVED BUDGET OF THE CONTRACT (ABC) SHALL BE AUTOMATICALLY REJECTED.
4. PARTIAL PAYMENT IS ALLOWED FOR EVERY SERVICES RENDERED ON A PER LOT BASIS.
- \*5. PREVENTIVE MAINTENANCE SERVICE SHALL BE AWARDED TO AUTHORIZED/ACCREDITED SERVICE PROVIDER OF MITSUBISHI MOTORS ONLY.
- \*6. PRIOR TO AWARD, TRANSCO SHALL CONDUCT SITE INSPECTION OF THE REPAIR SHOP FOR NEW AWARDEES.
- \*7. SERVICE PROVIDER’S LOCATION MUST BE WITHIN CEBU ONLY.

**SPECIAL INSTRUCTION:** INTERESTED SUPPLIER MUST VIEW/DOWNLOAD THE DOCUMENTS IN THE ASSOCIATED COMPONENT TO BE INCLUDED IN THE DOCUMENT REQUEST LIST (DRL) AT PhilGEPS.

**FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):**

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE
- DELIVERY PERIOD: ( ) 2 DAYS UPON TURNOVER OF VEHICLE ( ) \_\_\_\_\_
- DELIVERY POINT: TRANSCO-CEBU, Rm 3B, 3/F Cedaville Residences Bldg. Corner Silver Hills Subdivision, Nasipit, Talamban, Cebu City  
C/O HANNAH ABRAHAN or MA. CIELO SOLAMO
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS  
PARTIAL PAYMENT FOR PARTIAL DELIVERY SHALL BE ALLOWED. PAYMENT SHALL BE BASED ON ACTUAL SERVICES RENDERED.
- WARRANTY: \_\_\_\_\_

**OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:**

1. Product brochures/catalog/technical reference (if applicable).
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer (if applicable).

**ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:**

1. **PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum Membership)**
2. **DTI/SEC Registration Certificate**
3. **Mayor’s Permit/Business Permit (2020)**
4. **BIR Certificate of Registration**
5. **Latest Income/Business Tax Return (2018)**
6. **Notarized Omnibus Sworn Statement**
7. Receipts must be BIR compliant (please see below).

Please issue an **Invoice/Receipt** to:

Name: National Transmission Corporation (TransCo)

Address: Power Center Agham Road Corner Quezon Ave., Diliman Quezon City

TIN: 223-242-186-000

If transaction is subject to VAT, kindly show as separate item the VAT amount (12%) in the:

**OFFICIAL RECEIPT** - for sale of SERVICES  
**SALES INVOICE** - for sale of GOODS or PROPERTIES

**TRANSCO TERMS ACCEPTED:** \_\_\_\_\_  
 (SIGNATURE AND DATE)

\_\_\_\_\_

(NAME AND DESIGNATION)

\_\_\_\_\_

(NAME OF COMPANY)