



**NATIONAL TRANSMISSION CORPORATION**  
 RESOURCE MANAGEMENT SERVICES GROUP  
 TransCo Annex Bldg., Diliman, Quezon City  
 Tel. No. 902-1521/Fax No. 914-6209

**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM**  
**(NEGOTIATED PROCUREMENT: SMALL VALUE PROCUREMENT)**

**REFERENCE NO.: GSD-21-97130 (PLP)**

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **PINEDA, MA. PILAR L.**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at PROCUREMENT MANAGEMENT DIVISION, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

**QUOTE CLOSING DATE/TIME: 31 MARCH 2021/3:00 P.M.**

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (mlpineda@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises THREE (3) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

**ROGELIO M. MABULAY, JR.**  
 Manager, Procurement Management Division

**NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED.**

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1.	GSD-21-000097130/1 <b>SERVICES, PREVENTIVE MAINTENANCE (MITSUBISHI ADVENTURE, MODEL 2008)</b>  SCOPE OF WORK: SUPPLY OF LABOR AND MATERIALS 1. PERFORM PREVENTIVE MAINTENANACE CHANGE OIL ACTIVITY (6LIT) 2. REPLACE OIL/ FUEL AND AIR FILTER 3. CLEAN ALL BRAKES 4. CHECK ATF, GEAR OIL AND LIGHTING SYSTEM 5. ENGINE TUNE-UP (SJA214: 2 LOTS; SJA215: 2 LOTS; SJA216: 2 LOTS; SJA217: 2 LOTS; SJA218: 2 LOTS; SJA372: 2 LOTS)	12 LOTS	₱ 82,200.00		
2.	GSD-21-000097130/2 <b>SERVICES, PREVENTIVE MAINTENANCE (MITSUBISHI STRADA, MODEL 2008 AND 2018)</b>  SCOPE OF WORK: SUPPLY OF LABOR AND MATERIALS 1. PERFORM PREVENTIVE MAINTENANACE CHANGE OIL ACTIVITY (7LIT)	12 LOTS	₱ 90,000.00		

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NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
	2. REPLACE OIL/ FUEL AND AIR FILTER 3. CLEAN ALL BRAKES 4. CHECK ATF, GEAR OIL AND LIGHTING SYSTEM 5. ENGINE TUNE-UP (SJA765: 2 LOTS; SJA766: 2 LOTS; SJA767: 2 LOTS; NS5288: 2 LOTS; NT2290: 2 LOTS; NS3514: 2 LOTS)				
<b>3.</b>	GSD-21-000097130/3 <b>SERVICES, PREVENTIVE MAINTENANCE (HYUNDAI STA FE, MODEL 2008)</b>  SCOPE OF WORK: SUPPLY OF LABOR AND MATERIALS 1. PERFORM PREVENTIVE MAINTENANACE CHANGE OIL ACTIVITY (8LIT) 2. REPLACE OIL/ FUEL AND AIR FILTER 3. CLEAN ALL BRAKES 4. CHECK ATF, GEAR OIL AND LIGHTING SYSTEM 5. ENGINE TUNE-UP (SJA-787: 2 LOTS)	<b>2 LOTS</b>	<b>₱ 15,600.00</b>		
<b>4.</b>	GSD-21-000097130/4 <b>SERVICES, PREVENTIVE MAINTENANCE (MITSUBISHI PAJERO, MODEL 2004)</b>  SCOPE OF WORK: SUPPLY OF LABOR AND MATERIALS 1. PERFORM PREVENTIVE MAINTENANACE CHANGE OIL ACTIVITY (7LIT) 2. REPLACE OIL/ FUEL AND AIR FILTER 3. CLEAN ALL BRAKES 4. CHECK ATF, GEAR OIL AND LIGHTING SYSTEM 5. ENGINE TUNE-UPMODEL 2004 (XPD-216 - 2 LOTS)	<b>2 LOTS</b>	<b>₱ 15,600.00</b>		
<b>5.</b>	GSD-21-000097130/5 <b>SERVICES, PREVENTIVE MAINTENANCE (TOYOTA PRADO, MODEL 2004)</b>  SCOPE OF WORK: SUPPLY OF LABOR AND MATERIALS 1. PERFORM PREVENTIVE MAINTENANACE CHANGE OIL ACTIVITY (8LIT) 2. REPLACE OIL/ FUEL AND AIR FILTER 3. CLEAN ALL BRAKES 4. CHECK ATF, GEAR OIL AND LIGHTING SYSTEM 5. ENGINE TUNE-UP (ZGP-354: 2 LOTS)	<b>2 LOTS</b>	<b>₱ 15,600.00</b>		

TOTAL AMOUNT (VAT EXCLUSIVE) \_\_\_\_\_

ADD: APPLICABLE VAT ( \_\_\_% ) \_\_\_\_\_

TOTAL NET AMOUNT (VAT INCLUSIVE) \_\_\_\_\_

# REFERENCE NO.: GSD-21-000097130 (PLP)

## TERMS AND CONDITIONS:

1. ALL BIDDED ITEMS SHALL BE BRAND NEW, GENUINE AND SHALL BE IN STANDARD MANUFACTURER'S PACKAGING, BEARING THE PART NO. AND/OR MARK BY PART NO. IN PRINT OR EMBOSSEMENT.
2. ALTERNATE OFFER IS NOT ALLOWED.
3. BIDS THAT EXCEED THE APPROVED BUDGET OF THE CONTRACT (ABC) SHALL BE AUTOMATICALLY REJECTED.
4. PARTIAL PAYMENT IS ALLOWED FOR EVERY SERVICES RENDERED ON A PER LOT BASIS.
- \*5. REPAIR MAINTENANCE SERVICE SHALL BE AWARDED TO LEGITIMATE AUTO REPAIR SHOP OWNERS ONLY.
- \*6. PRIOR TO AWARD, TRANSCO SHALL CONDUCT SITE INSPECTION OF THE REPAIR SHOP FOR NEW AWARDEES.
- \*7. REPAIR SHOP LOCATION MUST BE WITHIN THE 10 KMS RADIUS FROM TRANSCO HEAD OFFICE DILIMAN, Q. C. ONLY.

**NOTE** : ALTERNATE OFFERS ARE NOT ALLOWED  
Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

**SPECIAL INSTRUCTION**: Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL) at PHILGEPS.

## FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE  
(**VAT EXCLUSIVE, INDICATE APPLICABLE VAT**)
- DELIVERY PERIOD: ( ) 2 DAYS UPON TURNOVER OF VEHICLE ( ) \_\_\_\_\_
- DELIVERY POINT: TRANSCO MAIN BLDG., DILIMAN, Q.C.; C/O NORLITO C. SANTOS
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS  
PARTIAL PAYMENT FOR PARTIAL DELIVERY SHALL BE ALLOWED. PAYMENT SHALL BE BASED ON ACTUAL SERVICES RENDERED.
- WARRANTY: \_\_\_\_\_

## OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. Product brochures/catalog/technical reference (if applicable).
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer (if applicable).

## ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum Membership)
2. DTI/SEC Registration Certificate
3. Mayor's Permit/Business Permit (2021)
4. BIR Certificate of Registration
5. Latest Income/Business Tax Return (2019)
6. Notarized Omnibus Sworn Statement (use applicable form)
7. Receipts must be BIR compliant (please see below).

Please issue an **Invoice/Receipt** to:

Name: National Transmission Corporation (TransCo)  
Address: Power Center Agham Road Corner  
Quezon Ave., Diliman Quezon City  
TIN: 223-242-186-000

If transaction is subject to VAT, kindly show as separate item the VAT amount (12%) in the:

**OFFICIAL RECEIPT** - for sale of **SERVICES**  
**SALES INVOICE** - for sale of **GOODS or PROPERTIES**

**TRANSCO TERMS ACCEPTED:** \_\_\_\_\_  
(SIGNATURE AND DATE)

\_\_\_\_\_

(NAME AND DESIGNATION)

\_\_\_\_\_

(NAME OF COMPANY)

\_\_\_\_\_

(MOBILE NO./EMAIL ADD)