



**NATIONAL TRANSMISSION CORPORATION**  
RESOURCE MANAGEMENT SERVICES GROUP  
TransCo Annex Bldg., Diliman, Quezon City  
Tel. No. 902-1521/Fax No. 914-6209

**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM**  
**(NEGOTIATED PROCUREMENT: SMALL VALUE PROCUREMENT)**

**REFERENCE NO.: MINSAT-21-97235 (PLP)**

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FOR INQUIRIES, CONTACT PURCHASING OFFICER: **PINEDA, MA. PILAR L.**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at PROCUREMENT MANAGEMENT DIVISION, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

**QUOTE CLOSING DATE/TIME: 05 JULY 2021/3:00 P.M.**

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (mlpineda@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises THREE (3) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

**ROGELIO M. MABULAY, JR.**

Manager, Procurement Management Division

**NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED.**

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1.	MINSAT-21-97235/1 <b>PREVENTIVE MAINTENANCE SERVICE</b> MITSUBISHI STRADA, NS3510 MODEL 2017  SCOPE OF WORKS: SUPPLY OF LABOR AND MATERIALS: 1. CHANGE OIL 2. REPLACE FUEL, AIR AND OIL FILTERS; 3. CLEAN ALL BRAKES (FRT/RR); 4. ENGINE TUNE-UP 5. CHECK ATF, GEAR OIL AND LIGHTING SYSTEM  SCHEDULE OF PMS: 1. 160,000 KMS 2. 165,000 3. 170,000 4. 175,000 5. 180,000 6. 185,000	6 LOTS	₱ 108,000.00		

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NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
2.	<p>MINSAT-21-97235/2  <b>PREVENTIVE MAINTENANCE SERVICE</b>  MITSUBISHI STRADA, NS3511 MODEL 2017</p> <p>SCOPE OF WORKS:  SUPPLY OF LABOR AND MATERIALS  1. CHANGE OIL  2. REPLACE FUEL, AIR AND OIL FILTERS  3. CLEAN ALL BRAKES (FRT/RR)  4. ENGINE TUNE-UP;  5. CHECK ATF, GEAR OIL AND LIGHTING SYSTEM</p> <p>SCHEDULE OF PMS:  1. 110,000 KMS.  2. 115,000  3. 120,000  4. 125,000  5. 130,000  6. 135,000  7. 140,000  8. 145,000</p>	8 LOTS	₱ 144,000.00		
3.	<p>MINSAT-21-97235/3  <b>PREVENTIVE MAINTENANCE SERVICE</b>  MITSUBISHI STRADA, NS3513 MODEL 2017</p> <p>SCOPE OF WORKS:  SUPPLY OF LABOR AND MATERIALS  1. CHANGE OIL  2. REPLACE FUEL, AIR AND OIL FILTERS  3. CLEAN ALL BRAKES (FRT/RR)  4. ENGINE TUNE-UP  5. CHECK ATF, GEAR OIL AND LIGHTING SYSTEM</p> <p>SCHEDULE OF PMS:  1. 160,000 KMS  2. 165,000  3. 170,000  4. 175,000  5. 180,000  6. 185,000</p>	6 LOTS	₱ 108,000.00		

TOTAL AMOUNT (VAT EXCLUSIVE) \_\_\_\_\_

ADD: APPLICABLE VAT ( \_\_\_% ) \_\_\_\_\_

TOTAL NET AMOUNT (VAT INCLUSIVE) \_\_\_\_\_

## REFERENCE NO.: MINSAT-21-97235 (PLP)

### TERMS AND CONDITIONS:

1. ALL BIDDED ITEMS SHALL BE BRAND NEW GENUINE AND SHALL BE IN STANDARD MANUFACTURER'S PACKAGING, BEARING THE PART NO. AND/OR MARK BY PART NO. IN PRINT OR EMBOSSEMENT.
2. ALTERNATE OFFER IS NOT ALLOWED.
3. BIDS THAT EXCEED THE APPROVED BUDGET OF THE CONTRACT (ABC) SHALL BE AUTOMATICALLY REJECTED.
4. PARTIAL PAYMENT IS ALLOWED FOR EVERY SERVICES RENDERED ON A PER LOT BASIS.
- \*5. REPAIR MAINTENANCE SERVICE SHALL BE AWARDED TO LEGITIMATE AUTO REPAIR SHOP OWNERS ONLY.
- \*6. PRIOR TO AWARD, TRANSCO SHALL CONDUCT SITE INSPECTION OF THE REPAIR SHOP FOR NEW AWARDEES.
- \*7. REPAIR SHOP LOCATION MUST BE ACCESSIBLE/NEAR TRANSCO MINDANAO SATELLITE OFFICE, PREFERABLY IN DAVAO/TAGUM CITY.

**SPECIAL INSTRUCTION :** INTERESTED SUPPLIER MUST VIEW/DOWNLOAD THE DOCUMENTS IN THE ASSOCIATED COMPONENT TO BE INCLUDED IN THE DOCUMENT REQUEST LIST(DRL) AT PhilGEPS.

**NOTE :** ALTERNATE OFFERS ARE NOT ALLOWED  
Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

### FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE  
(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)
- DELIVERY PERIOD: ( ) 2 DAYS UPON TURNOVER OF VEHICLE  
( ) \_\_\_\_\_
- DELIVERY POINT: TRANSCO MINDANAO SATELLITE OFFICE, NPC COMPOUND, KUMINTANG ST., MINTAL, DAVAO CITY
- PAYMENT TERMS: PARTIAL PAYMENT IS ALLOWED FOR EVERY SERVICES RENDERED ON A PER LOT BASIS, WITHIN 30 CALENDAR DAYS UPON DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS.  
PAYMENT SHALL BE BASED ON THE ACTUAL SERVICES RENDERED/FINAL BILLING OF PMS. (HOWEVER, ACTUAL PAYMENT SHOULD NOT EXCEED THE AMOUNT INDICATED IN THE PURCHASE ORDER)
- WARRANTY: \_\_\_\_\_

### OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. Product brochures/catalog/technical reference (if applicable).
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer (if applicable).

### ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum Membership)
2. DTI/SEC Registration Certificate
3. Mayor's Permit/Business Permit (2021)
4. BIR Certificate of Registration
5. Latest Income/Business Tax Return (2020)
6. Notarized Omnibus Sworn Statement (use applicable form)
7. Receipts must be BIR compliant (please see below).

Please issue an Invoice/Receipt to:

Name: National Transmission Corporation (TransCo)  
Address: Power Center Agham Road Corner  
Quezon Ave., Diliman Quezon City  
TIN: 223-242-186-000

If transaction is subject to VAT, kindly show as separate item the VAT amount (12%) in the:

**OFFICIAL RECEIPT** - for sale of SERVICES  
**SALES INVOICE** - for sale of GOODS or PROPERTIES

**TRANSCO TERMS ACCEPTED:** \_\_\_\_\_  
(SIGNATURE AND DATE)

\_\_\_\_\_

(NAME AND DESIGNATION)

\_\_\_\_\_

(NAME OF COMPANY)

\_\_\_\_\_

(MOBILE NO./EMAIL ADD)