



NATIONAL TRANSMISSION CORPORATION
 RESOURCE MANAGEMENT SERVICES GROUP
 TransCo Annex Bldg., Diliman, Quezon City
 Tel. No. 7902-1500/Fax No. 7914-6209

**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM
 (NEGOTIATED PROCUREMENT: SMALL VALUE PROCUREMENT)**

REFERENCE NO.: HRMDD-21-97509 (PLP)

FOR INQUIRIES, CONTACT PURCHASING OFFICER:

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at PROCUREMENT MANAGEMENT DIVISION, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

QUOTE CLOSING DATE/TIME: 03 DECEMBER 2021/10:00 A.M.

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror(s).

Offers may be submitted in a sealed envelope, properly marked with the reference number. This bid document comprises THREE (3) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

ROGELIO M. MABULAY, JR.

Manager, Procurement Management Division

NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1	HRMDD-21-97509/1 PRODUCTION OF THE 2022 TRANSCO DESK CALENDAR 1.1 CONCEPT, DESIGN AND LAYOUT * INITIAL PRESENTATION SHALL CONSIST OF TWO (2) CONCEPTS/DESIGNS FOR DESK CALENDAR IN CREATIVE & PRODUCTION SERVICES * COMPREHENSIVE STUDIES MOCK-UP FORM DESK CALENDAR 7-LEAVES * THEME PROVIDED 1.2 PREPARATION OF FINAL ARTWORKS READY FOR COLOR PROOFING AND PRINTING AS APPROVED BY TRANSCO	1,000 SETS	₱350,000.00		

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NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
	<p>CONTINUATION OF HRMDD-21-97509/1</p> <p>1.3 EDITORIAL ASSISTANCE-CAPTIONS COLOR SEPARATION/PRINTING</p> <p>2.1 COLOR PROOFING</p> <p>2.2 PRINTING SPECIFICATIONS: DESK CALENDAR</p> <p>* SIZE: FLYLEAF & LEAVES - 8" (WIDTH) X 8" (HEIGHT)</p> <p>* STANDEE - SPREAD 8" X 19.5"/FOLDED 8" X 8 1/4"</p> <p>* ENVELOPE - FOLDED 8 1/2"X 9"</p> <p>* NO. OF LEAVES: SEVEN (7)LEAVES/INCLUDING COVER/14PP</p> <p>* STOCK: FLYLEAF & LEAVES-MATTE#180; STANDEE - CHIPBOARD #30 IMPORTED COVERED WITH RAM & BOOK #80 INSIDE ENVELOPE-BOOK #80</p> <p>* COLOR: FLYLEAF & LEAVES-FULL STANDEE-NO PRINT ENVELOPE-IC/0</p> <p>* PROCESS: FLYLEAF & LEAVES/ENVELOPE - OFFSET PRINTING/2 SP</p> <p>* BINDING: DOUBLE LOOP/WIRE "O" WHITE DIA 1/2" ENVELOPE - DIE CUT, PASTING, GUMMING SCORING TECHNOLOGY IN THE PRINTING</p> <p>* OTHERS: UTILIZE CTP TECHNOLOGY IN THE PRINTING</p> <p>OTHER DELIVERABLE</p> <p>3.1 SUBMISSION OF TWO (2) CREATIVE DESIGN PROPOSALS</p> <p>3.2 SUBMISSION OF FIVE (5) DESK CALENDARS PRINTED FROM DIFFERENT GOVERNMENT OFFICES</p> <p>3.3 DEADLINE FOR SUBMISSION OF DESIGNS AND COMPREHENSIVE STUDIES MOCK-UP FORM DESK CALENDAR 7-LEAVES IS DECEMBER 03, 2021/10 AM TOGETHER WITH YOUR PROPOSAL/QUOTATION</p>				

TOTAL AMOUNT (VAT EXCLUSIVE) _____

ADD: APPLICABLE VAT (____%) _____

TOTAL NET AMOUNT (VAT INCLUSIVE) _____

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NOTE : ALTERNATE OFFERS ARE NOT ALLOWED
Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.
SPECIAL INSTRUCTION: Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- **BID PRICE VALIDITY:** AT LEAST 60 DAYS FROM QUOTE CLOSING DATE
(**VAT EXCLUSIVE, INDICATE APPLICABLE VAT**)
- **DELIVERY PERIOD:** () ON OR BEFORE DECEMBER 20, 2021
() _____
- **DELIVERY POINT:** TRANSCO-HO WAREHOUSE, DILIMAN, Q.C. C/O J.M. ILAGAN
- **PAYMENT TERMS:** WITHIN 30 CALENDAR DAYS UPON FULL DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- **WARRANTY (if applicable):** _____

OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. Product brochures/catalog/technical reference (if applicable)
2. Please indicate BRAND/MODEL & WARRANTY (if applicable) for each offer.

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. **PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum)**
2. **DTI/SEC Registration Certificate**
3. **Mayor’s Permit/Business Permit (2021)**
4. **BIR Certificate of Registration**
5. **Latest Income/Business Tax Return (2020)**
6. **Notarized Omnibus Sworn Statement**
7. Receipts must be BIR compliant (please see below).



TRANSCO TERMS ACCEPTED: _____
(SIGNATURE AND DATE)

(NAME AND DESIGNATION)

(NAME OF COMPANY)

(MOBILE NO. & EMAIL ADD)