



NATIONAL TRANSMISSION CORPORATION
RESOURCE MANAGEMENT SERVICES GROUP
TransCo Annex Bldg., Diliman, Quezon City
Tel. No. 902-1521/Fax No. 914-6209

SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM
(NEGOTIATED PROCUREMENT: LEASE OF VENUE)

REFERENCE NO.: RLG-19-96587 (ECA)

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at PROCUREMENT MANAGEMENT DIVISION OFFICE, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

QUOTE CLOSING DATE/TIME: NOVEMBER 4, 2019/3:00 P.M.

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (ecarganoza@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises THREE (3) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

ROGELIO M. MABULAY, JR.

Manager, Procurement Management Division

NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
001	LEASE OF VENUE, MEALS, AND ACCOMMODATION FOR THE JOINT STRATEGIC PLANNING OF RIGHT-OF- WAY AND LEGAL GROUP Date: November 20-22, 2019 (3D/2N) No. of Pax: 83 Location: Panglao, Bohol	1 Lot	₱ 581,000.00		

TOTAL AMOUNT (VAT EXCLUSIVE) _____

ADD: APPLICABLE VAT (___%) _____

TOTAL NET AMOUNT (VAT INCLUSIVE) _____

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TECHNICAL SPECIFICATIONS:				
Item Description		Compliance		Remarks
I.	AVAILABILITY	YES	NO	
1.	20 – 22 NOVEMBER 2019 (3D2N)	[]	[]	
II.	LOCATION	YES	NO	
1.	PANGLAO, BOHOL	[]	[]	
III.	VENUE	YES	NO	
1.	STRUCTURAL CONDITION:			
A.	THE FOUNDATION IS MADE OF CONCRETE AND STRUCTURAL STEEL MATERIALS OR COMBINATION OF BOTH.	[]	[]	
B.	COMPLIANT WITH THE STANDARDS PROVIDED BY THE BUILDING CODE OF THE PHILIPPINES	[]	[]	
2.	FUNCTIONALITY OF FUNCTION ROOM:			
A.	AIR-CONDITIONED ROOM ON NOVEMBER 20 TO 22, 2019.	[]	[]	
B.	AMENITIES INCLUDE:			
	I. WAIVED CHARGES FOR USE OF LAPTOPS & PROJECTOR	[]	[]	
	II. AT LEAST TWO (2) MICROPHONE UNITS	[]	[]	
	III. AUDIBLE/OPERATIONAL SOUND SYSTEM	[]	[]	
	IV. WHITEBOARD AND/OR FLIPCHART AND MARKERS	[]	[]	
	V. PROJECTOR SCREEN AND TABLE FOR LCD PROJECTOR	[]	[]	
	VI. WELCOME STREAMER	[]	[]	
	VII. AREA SHOULD ACCOMMODATE AT LEAST 83 PAX ON NOVEMBER 20-22, 2019.	[]	[]	
3.	ROOM ARRANGEMENTS:			
A.	ONE (1) SINGLE ROOM ON NOVEMBER 20-22, 2019	[]	[]	
B.	TWO (2) TRIPLE SHARING ROOM ON NOVEMBER 20-22, 2019	[]	[]	
C.	NINETEEN (19) QUAD SHARING ROOMS ON NOVEMBER 20-22, 2019	[]	[]	
4.	FACILITIES:			
A.	CONTINUOUS WATER SUPPLY AND ACCESSIBLE COMFORT ROOM	[]	[]	
B.	AVAILABLE TELEPHONE WITHIN THE PREMISES OF THE BUILDING	[]	[]	
C.	FREE WIFI INTERNET ACCESS	[]	[]	
D.	ACCESSIBLE EMERGENCY EXIT AND ALARM, STANDBY FIRE EXTINGUISHER AND AUTOMATIC SPRINKLER	[]	[]	
E.	24 HOUR FRONT DESK ASSISTANCE	[]	[]	
5.	OTHER REQUIREMENTS:			
A.	PROVISION OF JANITORIAL AND MAINTENANCE SERVICES	[]	[]	
B.	AMBIANCE PROMOTES LEARNING	[]	[]	
C.	ADEQUATE SECURITY SERVICE (24/7)	[]	[]	
6.	CATERING SERVICES:			
A.	MEALS CONSIST OF THE FOLLOWING FOR 83 PAX:			
I.	3 MANAGED BUFFET BREAKFAST (NOV. 20-22, 2019)	[]	[]	
II.	3 MANAGED BUFFET LUNCH (NOV. 20-22, 2019)	[]	[]	
III.	2 MANAGED BUFFET DINNER (NOV. 20-21, 2019)	[]	[]	
IV.	MAIN COURSE AT LEAST 1 VARIANT OF MEAT, 1 VARIANT OF SEAFOODS AND 1 VARIANT OF VEGETABLES	[]	[]	
VI.	RICE	[]	[]	
VII.	DESSERT	[]	[]	
VIII.	BEVERAGE/FREE FLOWING COFFEE AND WATER	[]	[]	
IX.	MEALS ARE GOOD FOR 83 PAX	[]	[]	

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TECHNICAL SPECIFICATIONS:				
Item Description		Compliance		Remarks
		YES	NO	
B.	DATE AND TIME OF DELIVERY:			
I.	BREAKFAST (NOV. 20-22, 2019)	[]	[]	
II.	LUNCH - 12:00NN (NOV. 20-22, 2019)	[]	[]	
III.	DINNER - 6:00PM (NOV. 20-21, 2019)	[]	[]	

NOTE : ALTERNATE OFFERS ARE NOT ALLOWED.
 Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

SPECIAL INSTRUCTION: Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):

- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE
(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)
- DELIVERY PERIOD: () NOVEMBER 20-22, 2019
- DELIVERY POINT: PANGLAO, BOHOL
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: _____

OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:

1. Product brochures/catalog/technical reference (if applicable).
2. Please indicate **BRAND/MODEL & WARRANTY** for each offer (if applicable).

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:

1. PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum Membership)
2. DTI/SEC Registration Certificate
3. Mayor's Permit/Business Permit
4. BIR Certificate of Registration
5. Latest Income/Business Tax Return
6. Receipts must be BIR compliant (please see below).



TRANSCO TERMS ACCEPTED: _____
 (SIGNATURE AND DATE)

 (NAME AND DESIGNATION)

 (NAME OF COMPANY)