



**SUPPLIER'S TECHNICAL/PRICE QUOTATION FORM  
 (SHOPPING)**

**REFERENCE NO.: SH190717-EA49**

FOR INQUIRIES, CONTACT PURCHASING OFFICER: **ARGAÑOZA, EILEEN**

Sir/Madam:

Please provide us with your best quotation and submit the same to the above assigned purchasing officer on or before 3:00 PM on quote closing date at PROCUREMENT MANAGEMENT DIVISION, Ground Floor, TRANSCO Main Building, Power Center, Quezon Avenue corner BIR Road, Diliman, Quezon City.

**QUOTE CLOSING DATE/TIME: JULY 29, 2019/3:00 P.M.**

Deadline for submission may be extended if there are insufficient offers received. In case of a failed canvass, a re-canvass may be conducted without prior notice to any previous offeror (s).

Offers may be submitted in a sealed envelope, through fax or **through e-mail (ecarganoza@transco.ph)** at the option of the offeror, properly marked with the reference number. This bid document comprises THREE (3) pages including this sheet.

Please signify your acceptance of the TERMS AND CONDITION as stated herein, by signing on the space provided below and submit the signed copy together with your separate letter of quotation (as applicable).

Very truly yours,

**ROGELIO M. MABULAY, JR.**

Acting Manager, Procurement Management Division

**NOTE: THIS FORM IS COMPUTER GENERATED. SIGNATURE IS NOT REQUIRED**

NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
1	PR No. BCEZ-19-96226/1 <b>CUTTER, PAPER</b> TABLE TOP GUILLOTINE TYPE CUTTING MACHINE PAPER CAPACITY: 20-25 SHEETS OF MULTI-PURPOSE PAPER PAPER SIZE: B4 (MAX) BASE SIZE: APPROXIMATELY: 400 X 300 MM PAPER LENGTH RULER SIZE: 33CM (MIN) PAPER WIDTH RULER SCALE: 30CM (MIN) RULER SCALE: CENTIMETER BASE PAPER SIZE MARKINGS: B7, B6, A5, B5, A4, B4 WITH GUILLOTINE ARM TENSION / SAFETY BOLT INCLUDES SECURABLE SLIDING PAPER SIZE MARKER MADE OF HIGH QUALITY HARDENED STAINLESS STEEL KNIFE WITH STATIONARY BLADE GUARD WITH OPERATING MANUAL / INSTRUCTIONS BRAND SHALL BE ENGRAVED / EMBOSSED/PRINTED ON THE ITEM	1 PC	₱8,088.08		

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NO.	DESCRIPTION	QUANTITY	ABC (VAT INC)	UNIT PRICE	TOTAL PRICE
				(VAT EXCLUSIVE, INDICATE APPLICABLE 12% VAT)	
	Continuation . . .  WARRANTY: ONE (1) YEAR ON PARTS AND SERVICES BRAND/MODEL: _____				
2	PR No. BCEZ-19-96226/2 <b>CALCULATOR</b> PORTABLE PRINTING CALCULATOR LARGE LCD DISPLAY CAPACITY: 12 DIGITS BIG BUTTONS POWER: SOLAR / CELL SUPPORT +/- (NEGATIVE), % CALCULATION; ROUNDING OFF & DECIMAL PLACE SETTING; CE/C (PART/ALL CLEAR), MC/MR/M+/M- (MEMORY) KEY WARRANTY: ATLEAST 6 MONTHS BRAND/MODEL: _____	4 PCS	₱16,000.00		
3	PR No. BCEZ-19-96226/3 <b>CLOCK</b> WALL CLOCK ANALOG, ROUND DIAMETER AT LEAST 12 INCHES	4 PCS	₱1,880.00		
4	PR No. GSD-19-96353/1 <b>BOARD, COVER</b> A4 SIZE (210 MM W X 297 MM L), BLUE, 100 SHTS/REAM	20 REAMS	₱5,600.00		
5	PR No. GSD-19-96353/2 <b>BOARD, COVER</b> A4 SIZE (210 MM W X 297 MM L), RED, 100 SHTS/REAM	10 REAMS	₱2,800.00		
6	PR No. GSD-19-96353/3 <b>CORRECTION TAPE</b> DISPOSABLE, USABLE LENGTH OF 6 METERS (MIN), 5MM WIDTH, 0.02MM (MIN) THICKNESS, WHITE OPAQUE, WITH PROTECTIVE CAP	200 PCS	₱4,000.00		
7	PR No. GSD-19-96353/4 <b>FOLDER, MOLAR FILE</b> VERTICAL W/ MECHANISM, 9" W X 15" L, 3" CAPACITY, GREEN, W/ TRANSCO LOGO	600 PCS	₱75,000.00		
8	PR No. GSD-19-96353/5 <b>PENCIL, WRITING</b> GRAPHITE LEAD, # 2-MEDIUM HARD BRAND: _____	120 PCS	₱264.00		
9	PR No. GSD-19-96353/6 <b>SIGN PEN</b> BLUE, LIQUID/GEL INK, 0.5MM NEEDLE TIP BRAND: _____	72 PCS	₱1,800.00		

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10	PR No. GSD-19-96353/7 <b>SIGN PEN</b> BLACK, LIQUID/GEL INK, 0.5MM NEEDLE TIP BRAND: _____	60 PCS	₱1,500.00		
11	PR No. GSD-19-96353/8 <b>STAND, MAGAZINE</b> HARD BOARD, 5" W, 15" L, 10" H, DARK GREEN	300 PCS	₱27,000.00		
12	PR No. GSD-19-96353/9 <b>TAPE, DOUBLE SIDED</b> 12 MM, 10 M L, THIN	50 ROLLS	₱750.00		

TOTAL AMOUNT (VAT EXCLUSIVE) \_\_\_\_\_  
 ADD: APPLICABLE VAT ( \_\_\_% ) \_\_\_\_\_  
 TOTAL NET AMOUNT (VAT INCLUSIVE) \_\_\_\_\_

**NOTE** : ALTERNATE OFFERS ARE NOT ALLOWED  
 Bids received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.  
**SPECIAL INSTRUCTION:** Interested suppliers must view/download the attached document in the Associated Component to be included in the Document Request List (DRL).

**FIXED TERMS (PLEASE INCLUDE IN YOUR OFFER):**

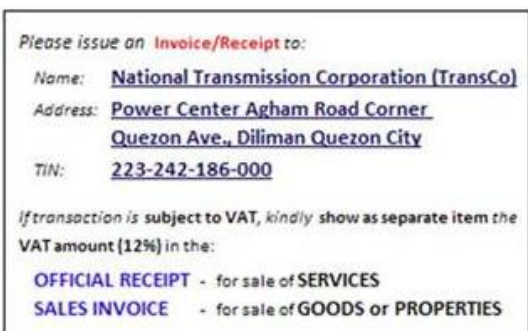
- BID PRICE VALIDITY: AT LEAST 60 DAYS FROM QUOTE CLOSING DATE  
(VAT EXCLUSIVE, INDICATE APPLICABLE VAT)
- DELIVERY PERIOD: ( ) 7 CALENDAR DAYS ( ) \_\_\_\_\_
- DELIVERY POINT: TRANSCO-HO WAREHOUSE, DILIMAN, Q.C.  
C/O M. T. JAVILLO
- PAYMENT TERMS: WITHIN 30 CALENDAR DAYS UPON DELIVERY AND SUBMISSION OF COMPLETE REQUIRED DOCUMENTS
- WARRANTY: \_\_\_\_\_

**OTHER REQUIREMENTS/DOCUMENTS TO BE INCLUDED IN THE PROPOSAL:**

- Product brochures/catalog/technical reference.
- Please indicate **BRAND/MODEL & WARRANTY** for each offer. (If applicable)

**ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED BY THE AWARDEE PRIOR TO ISSUANCE OF NOTICE OF AWARD:**

- PhilGEPS Registration Number/Certificate of PhilGEPS Registration (for Platinum Membership)**
- DTI/SEC Registration Certificate**
- Mayor’s Permit/Business Permit**
- BIR Certificate of Registration**
- Receipts must be BIR compliant (please see below).



**TRANSCO TERMS ACCEPTED:** \_\_\_\_\_  
 (SIGNATURE AND DATE)  
 \_\_\_\_\_  
 (NAME AND DESIGNATION)  
 \_\_\_\_\_  
 (NAME OF COMPANY)